

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held remotely on Monday 9 November 2020**

Present Councillor S Abbott (Chairman)
Councillors P Anstey, H Belcher, L Bray, A Brown, A Crockford, T Ellis,
R Hopkinson, M Jackson, D Jarman, R LeVar, S Moysey, G Sanders,
M Wakeman, A White and C Woodward

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 22/20 Apologies

Apologies were received from Councillors C Fuller and N Farmer.

MH 23/20 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 24/20 Minutes of the Meeting of the Trustees held on 12 October 2020

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 25/20 Matters Arising from the above Minutes

There were no matters arising.

MH 26/20 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Cleaning Town Hall	£456.36
Alarms and Electrical - Service Fire Extinguishers as per Contract	£199.80
IWS Water Hygiene - Water Hygiene Test in Town Hall	£589.36
Smartech Energy - Balance for Energy Efficiency Lighting	£2,294.64
Cathedral Leasing - Supply of Hygiene Services	£182.52

Cheques		
Gulliver Methuen Campbell - Hall Hire Deposit Refund	£35.00	844
Sub-total	£3,757.68	
Cheques / IB Transfers Paid Outside of Meeting		
There were none		
Payments made by Direct Debit		
Wiltshire Council - Non Domestic Rates	£0.00	
West Mercia Energy - Gas	£69.33	
West Mercia Energy - Electricity	£254.82	
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60	
Sub-total	£333.75	
TOTAL	<u>£4,091.43</u>	

Resolved

That the accounts be authorised for payment.

The meeting commenced at 9.03pm and closed at 9.04pm. There were no members of the public present.

CHAIRMAN

DATE