

**Minutes of the Council Meeting Held Remotely on Monday 10 August 2020**

**Present** Councillor G Sanders (In the Chair)  
Councillors P Anstey, H Belcher, L Bray, A Brown, A Crockford, T Ellis,  
N Farmer, R Hopkinson, M Jackson, D Jarman, R LeVar, S Moysey,  
M Wakeman and A White

**In Attendance** Mrs M Jones (Finance and Administration Officer)  
D Martin (Chief Executive)

**34/20 Apologies**

Apologies were received from Councillors S Abbott and C Fuller.

**35/20 Public Question Time and Petitions**

There were none.

**36/20 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

Councillor G Sanders declared a non-pecuniary interest in Agenda Item 47/20 - Proposed Temporary Footpath Closure, The Batters, Corsham (*Minute 142/19*) as an employee of Wessex Water.

**37/20 Minutes of the Council Meeting held on 13 July 2020**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**38/20 Matters Arising from the above Minutes**

There were no matters arising.

**39/20 Policing and Community Safety**

Sgt Richard Marshall sent a report which had included the following: theft of tools from a vehicle; speed checks on Newlands Road and Valley Road; priority patrols at Springfield and Meriton Avenue Recreation play areas. The siting of the CCTV

surveillance vehicle at Meriton had been well received by the residents. His report would be circulated to Councillors.

The Corsham Town Council SID had been placed at Park Lane.

Councillors reported there had been an increase in anti-social behaviour and local vandalism and a persistent noisy motorcycle driving up the High Street late at night.

#### **40/20 Chairman's Announcements**

The Chairman had sent his apologies for the meeting, therefore no announcements were reported.

#### **41/20 Correspondence**

- i) Members' Information Sheets Nos. 456 to 459 were noted.
- ii) Late correspondence – Councillors who wished to attend the MOD Liaison Panel Meeting on 2 September should let the Chief Executive know by 17 August.

#### **42/20 Reports From Council Representatives Appointed to Outside Bodies**

Councillor A White reported that the Walking Festival for 2021 would be held the first weekend in June. The Walking Festival would be holding its AGM on 9 October 2020.

Councillor G Sanders had been in touch with the Bath Rugby Foundation and reported they would be holding their cycling event on the weekend of 13 June 2021.

#### **43/20 Minutes of the Council (Planning) meeting held on 15 July 2020**

##### **Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

#### **44/20 Matters Arising from the above Minutes**

There were no matters arising.

#### **45/20 Minutes of the Council (Planning) meeting held on 5 August 2020**

##### **Resolved**

That, with the amendment of the Town Councils response to Planning Application 20/0496/FUL, to include bee and house sparrow boxes, the Minutes be approved as a true record and signed by the Chairman.

#### **46/20 Matters Arising from the above Minutes**

There were no matters arising

**47/20 Proposed Temporary Footpath Closure, The Batters, Corsham from 17 to 28 August 2020 (Minute 142/19)**

Further to the Council meeting on 14 October 2019, Wessex Water were planning to continue its essential sewerage works in Corsham. This would require temporarily closing The Cleeve footpath, parts of Cleevedale Road and Lypiatt Road and the footpath through The Batters, which is owned by the Town Council.

- Wiltshire Council had approved the plan to close Public Right of Way CORM11.
- Road and footpath closures had been approved by Wiltshire Council. Advanced Warning Road Signs were installed during week commencing 10 August.
- Letters had been posted out to local residents to inform them of the works and closures, and to offer a taxi service for affected residents close to the railway pedestrian bridge.
- A notice had been installed for a section of footpath with an unknown owner to meet the statutory notification requirements.

The Chief Executive had visited the site with Wessex Water to help plan the works through The Batters and had agreed a number of conditions for accessing and using the site.

Councillors asked how long it would take to complete the more permanent repairs and improvements to the sewerage system. Councillor G Sanders agreed to make enquiries.

**48/20 Issues for Corsham Area Board Consideration (Various minutes)**

Further to previous meetings, this regular agenda item asked the Town Council to identify issues for Area Board consideration.

Councillors asked that due to the spike in anti-social nuisance behaviour in the Corsham area could this be discussed at the next Area Board meeting.

**49/20 Authorisation of cheques and payments**

**Online Banking Payments**

<b>Name</b>	<b>Amount</b>
Salaries & Payments - CTC Staff	£20,071.87
Wiltshire Pension Fund - Pension Contribution for August 2020	£6,778.04
HMRC - Tax & NI for August	£6,456.85
Methuen Hall Trust - Hire of Council Chamber for Office Space	£250.00
Methuen Hall Trust - Quarterly Grant - 3rd Payment	£4,000.00
Amazon - Sunflowers for Sunflower Trail, Poster Frames and Poster Stands	£144.35
SLCC Enterprise Ltd - Webinar Training x 2	£84.00
Corsham Print - Summer Newsletters and Newsletter Design, Free Parking Stickers	£1,130.00
Screwfix - Grounds Team Consumables	£54.38
Idverde - Grounds Maintenance Contract and Public Convenience Cleaning	£2,964.01

Cooke Automotive - MOT and Service WV14 CYC Vehicle	£259.45	
Quoakle (Great Days Out) - Annual Renewal	£72.00	
Workwear Express - Uniform for Outside Staff	£49.01	
Travis Perkins - Scaffold Boards	£61.42	
Newsquest - Advertising Free Car Parking in G&H Wiltshire Times and Living Magazine	£480.00	
Alpha Rod - Unblock Flat 2 Drains	£120.00	
Corsham Area Heritage & Info Centre - Contribution Towards Electricity	£103.20	
Redpin Publishing - Visit Corsham Advert in 'Life In' Magazine	£120.00	
Eibe Play Ltd - Part for Play Equipment Repair at Westwells Play Area	£57.58	
Enterprise Flex-E-Rent - One Month's Vehicle Hire for Outside Staff	£717.44	
Alarms and Electrical - Annual Fire Alarm Testing at Arnold House	£83.10	
Dragonfly Music - Busking in Corsham Town on 8 August	£50.00	
<b>Cheque</b>		
Road Tax for Vehicle WV68 OVO	£265.00	7761
<b>Charge Card</b>		
No Statement Received		
<b>Sub total</b>	<b>£44,371.70</b>	
<b>Cheques / Internet Banking Paid Outside of Meeting</b>		
David Leith (All Seasons Dry Stone Walling) - Middlewick Lane Allotment Wall Repair	£2,300.00	
<b>Payments Made by Direct Debit/Standing Order</b>		
West Mercia Energy - Public Conveniences Electricity June	£39.79	
West Mercia Energy - Guide Hut Electricity June	£15.05	
Peninsula - Health & Safety Advice and HR Bright Consultancy	£390.04	
SGW Payroll - Monthly Payroll Processing	£48.96	
Hills Waste - Waste Collections and Skip Exchange	£673.98	
Excalibur (Bridge Solutions) - Monthly IT Support & Services, 3 x Dell Laptops and Configuration	£619.86	
UK Fuels - Fuel for Work Vehicles x 4 and Annual Card Charge	£393.62	
Vodafone - One Net Business Telephone/Mobile Charges	£470.94	
Wiltshire Council - Business Rates for Public Conveniences	£93.00	
Viking Direct - Stationery, Postage and Beverage Items	£297.65	
Mainstream Digital - Quarterly Line Rental	£62.28	
Public Work Loan Board - Loan Repayment Lacock Road Cemetery	£3,709.94	
<b>SUB TOTAL</b>	<b>£9,115.11</b>	
<b>TOTAL</b>	<b><u>£53,486.81</u></b>	

## Resolved

That the cheques and transfers be authorised for payment.

**50/20 Covid-19 Emergency Update and Q&A**

Further to the previous meeting where councillors were asked to comment on the Draft Town Centre Recovery Plan the Chief Executive had received positive feedback from several councillors.

It was decided that the Friday briefings would cease as the scheduled Council committee meetings were now taking place regularly. Covid-19 would stay on the Council Agenda as a standing item.

The meeting commenced at 7.30pm and closed at 8.32pm. There were no members of the public present.

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CHAIRMAN

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DATE