

Minutes of the Council Meeting Held Remotely on Monday 13 July 2020

Present Councillor S Abbott (Chairman)
Councillors P Anstey, H Belcher, A Brown, A Crockford, N Farmer,
R Hopkinson, M Jackson, D Jarman, R LeVar, S Moysey, G Sanders,
M Wakeman, A White and C Woodward

In Attendance Mrs M Jones (Finance and Administration Officer)
D Martin (Chief Executive)

21/20 Apologies

Apologies were received from Councillors L Bray and C Fuller.

22/20 Public Question Time and Petitions

There were none.

23/20 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

24/20 Minutes of the Council Meeting held on 19 June 2020

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

25/20 Matters Arising from the above Minutes

There were no matters arising.

26/20 Policing and Community Safety

Sgt Richard Marshall sent his apologies for the meeting. He had produced a report which would be circulated once received.

Councillors highlighted some concerns with regards to community safety. These included speeding cars in Newlands Road/Pickwick Road especially when

approaching the pedestrian crossing in Newlands Road. Concerns were also raised about speeding traffic at Elley Green, Neston. This location was being considered by Wiltshire Council for a 20mph limit.

27/20 Chairman's Announcements

The Chairman reported that almost all the businesses in town were now open, including pubs and restaurants, following relaxation of some of the Covid-19 restrictions. Social distancing could become more difficult now there were more people around the town.

The Chairman reported that the Town Council's Annual Report had been distributed and contained useful information, especially what the Council and staff had achieved during the past year.

28/20 Correspondence

- i) Members' Information Sheets Nos. 456 to 459 were noted.
- ii) Late correspondence

Correspondence had been received from South Western Ambulance Service regarding the proposed changes to the future ambulance service in Chippenham. They confirmed that Corsham was a preferred site for the new ambulance station but that they were also looking at other locations.

The MOD Liaison Panel meeting scheduled for 29 July had been postponed due to the COVID-19 pandemic and would be rearranged to a date in September.

29/20 Reports From Council Representatives Appointed to Outside Bodies

Councillor A White reported that the Twinning Association would not be meeting again until October. Next year will be the 40th Anniversary of Corsham Twinning with Jargeau.

Councillor A Brown had been in contact with Corsham Youth Zone. He had passed on mental health information leaflets to give to the young people, which may be of use during the COVID-19 pandemic.

Councillor R Hopkinson reported that the Corsham Sponsors Refugees work was ongoing and the connection with the family was still strong, although the COVID-19 pandemic had made their integration more of a challenge.

Councillor G Sanders had attended an online Transcoco meeting which had been very useful. They discussed the Corsham Cycling Strategy and the 20mph initiative.

30/20 Notes of Recent Committee Meetings

The following notes of informal Committee Meetings had been circulated to Councillors for information and comment:

Community Services held on 17 June 2020

Property and Amenities held on 1 July 2020

Chairs of the committees updated Councillors and answered any questions raised from these notes.

31/20 Issues for Corsham Area Board Consideration (Various minutes)

Further to previous meetings, this regular agenda item asked the Town Council to identify issues for Area Board consideration. No new issues were raised.

32/20 Authorisation of cheques and payments

Accounts for Payment - Corsham Town Council - 13 July 2020

Online Banking Payments

Name	Amount	
Salaries & Payments - CTC Staff	£20,063.33	
Wiltshire Pension Fund - Pension Contribution for July 2020	£6,632.66	
HMRC - Tax & NI for July - Reference 214PR001684021612 17 0	£6,454.55	
Methuen Hall Trust - Hire of Council Chamber for Office Space	£250.00	
Wicksteed - Wooden Part for Coppershell Multi Play Area	£63.46	
Tudor Environmental - Forestry Helmet Set	£39.95	
Idverde - Monthly Grounds Maintenance Contract	£1,865.41	
Idverde - Public Convenience Maintenance Contract	£1,098.60	
Workwear Express - 3 x Polo Shirts for Ground staff	£51.12	
Corsham Print - Display Boards for New Cemetery, Floor Graphics High Street	£936.00	
Amazon - Disposable Facemasks	£44.34	
Kevin Johnson Plumbing - Arnold House Tap & Public Toilet Repair	£235.80	
WALC - Annual Subscription 2020-21	£1,745.35	
Mr Allen Lovelock - Surrender Fee for Exclusive Right of Burial Grant	£27.00	
Diocese Registrar - Cemetery Administration	£302.00	
SLCC Enterprise Ltd - Webinar Training	£78.00	
Travis Perkins - Various Grounds Team Maintenance Items	£173.71	
Screwfix - Safety Footwear x 2	£99.98	
Enterprise - Vehicle Hire for Grounds Team x 2 Weeks	£379.30	
Wiltshire Council - Additional Hour Free Parking From 12 July 2020 - 31 March 2021	£18,595.54	
Blockstone Ltd - 2 x Blocks of Stone for Public Art Installation	£780.00	
Duncan McKellar - High Street Public Art Artwork and Materials	£1,156.00	
Woodago Eco Solutions Ltd - Deep Clean 7 x Play Areas	£888.00	
CS Services - Stand Pipe Repair at Grove Road Allotments	£60.00	
Cheque		
SSE - Springfield Utilities	£134.58	7760
Charge Card		
Gentworks - Filter and Cleaner for Public Toilets	£76.80	
Plastock - Toughened Glass Screens for Reception	£410.65	
Sub total	£62,642.13	
Cheques / Internet Banking Paid Outside of Meeting		
West Country Walling - Cross Keys Dry Stone Walling	£2,912.50	
Cotswold Stone Quarries - Cotswold Stone for Cross Keys Dry Stone Walling	£2,628.00	

Payments Made by Direct Debit/Standing Order

West Mercia Energy - Public Conveniences Electric March, April, May	£118.52
West Mercia Energy - Guide Hut Electricity March, April, May	£51.12
Peninsula - Health & Safety Advice and HR Bright Consultancy	£390.04
SGW Payroll - Monthly Payroll Processing	£48.96
Hills Waste - Waste Collections	£449.04
Excalibur (Bridge Solutions) - Monthly IT Support & Services, 3 x Dell Laptops and Configuration	£3,233.40
UK Fuels - Fuel for Work Vehicles	£182.78
Vodafone - One Net Business Telephone/Mobile Charges	£469.82
Wiltshire Council - Business Rates for Public Conveniences	£87.28
Viking Direct - Stationery and Health & Safety Items	£403.52
SSE - CCTV Electricity	£13.59

SUB TOTAL **£10,988.57**

TOTAL **£73,630.70**

Resolved

That the cheques and transfers be authorised for payment.

33/20 Covid-19 Emergency Update and Q&A

The Draft Town Centre Recovery Plan was discussed and the Chief Executive asked Councillors for any comments to be sent to him by 31 July 2020.

The meeting commenced at 7.30pm and closed at 8.32pm. There were no members of the public present.

CHAIRMAN

DATE