

Minutes of the Council Meeting held at the Town Hall on Monday 14 August 2017

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, Miss T Alberga, P Anstey, Mrs D Anstis, Ms L Bray,
N Farmer, M Jackson, D Jarman, D Jones, R Le-Var, S Moysey, N Pocock,
R Preen, R Taylor and Mrs A White

In Attendance Mrs D Johnston (Finance Assistant)
S Lodge (KIK Radio)
D Martin (Chief Executive)

84/17 Apologies

Apologies were received from Councillors Mrs K Duckhouse and C Fuller.

85/17 Public Question Time and Petitions

There were none.

86/17 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

87/17 Minutes of the Town Council Meeting held on 10 July 2017

Minute 66/17 Chairman's Announcements - It was highlighted that the Minute should state, the Redrow Development at 'Bath Road' instead of 'Bradford Road'.

Resolved

That, with the minor amendment, the Minutes be approved as a true record and signed by the Chairman.

88/17 Matters Arising from the above Minutes

Minute 80/17 Nationwide Building Society – It was reported that Nationwide would be attending the Town Hall on Tuesday 15 August with fortnightly visits planned thereafter for a trial period. As of the meeting date, 868 signatures had been obtained through petitions requesting Nationwide's presence in the town.

89/17 Chairman's Announcements

Past Appointments

July

- 11 – South West in Bloom judging (Cllr S Abbott attended on behalf of the Chairman)
- 13 & 14 – Corsham in Bloom local judging
- 19 – Corsham Railway Station Town Team meeting with Peter Pearson
- 24 – Annual Site Visits
- 25 – Councillor Induction Training

August

- 7 – KIK Radio interview
- 8 – Nationwide petition/re-siting of Corsham Market
- 14 – MOD meeting to discuss traffic around Westwells Road

Forthcoming Appointments

August

- 15 – BBC Radio Wiltshire, Nationwide interview
- 23 – CATG

September

- 6 – Northern Area Planning Meeting
- 11 – Corsham Area Board

Other Issues

Street Fair on 16 September – Volunteer helpers needed

90/17 Policing and Community Safety

PC Hazel Anderson had sent the following report on recent policing and community safety issues including:

On 26 July, unknown suspects stole numerous bottles of spirits from the Co-op, Martingate Centre, filled two baskets and exited without paying. The value was believed to be in the region of £200.

On 26 July, unknown suspects smashed the rear window of a silver VW Golf parked on Bradford Road. Nothing was stolen.

Between 2 and 3 August, an unknown suspect smashed the near side wing mirror off a grey Ford Fiesta whilst it was parked in Lypiatt Road.

Between 2 and 3 August, an unknown suspect entered a white Citroen Relay van parked in Coulston Road. Tools were stolen to the value of around £1,500.

On 2 August, a known suspect entered the Co-op on Macie Drive, Katherine Park, and purchased several items. As he was leaving, he picked up a pack of beer from a stand near the exit and walked out without paying. Enquiries were ongoing.

Between 4 and 5 August, an elderly male had his bank card stolen from his home and £440 was taken from his bank account. The card had been returned and two local males were arrested.

91/17 Correspondence

- i) Members Information Sheets Nos. 376, 377 and 378 were noted.
- ii) Late correspondence
Community First - A Town Council representative was invited to attend Community First's AGM in Devizes on 11 October 2017.

92/17 Reports from Council representatives appointed to outside bodies

The Pound Arts Trust – Councillor N Farmer had attended three events with The Pound Arts on how The Pound and the Town Council could work together. Councillor Farmer would give an update to the Community Services Committee.

Corsham for Walking – Councillor N Pocock had attended a Corsham Walking Festival meeting with the Corsham for Walking group.

93/17 Minutes of the Community Services Committee Meeting held on 12 July 2017

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

94/17 Matters Arising from the above Minutes

There were no matters arising.

95/17 Minutes of the Council (Planning) Meeting held on 19 July 2017

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

96/17 Matters Arising from the above Minutes

There were no matters arising.

97/17 Minutes of the Council (Planning) Meeting held on 9 August 2017

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

98/17 Matters Arising from the above Minutes

There were no matters arising.

99/17 Appointment of Goldney Bequest Representatives

Up to four representatives, preferably from the Corsham Pickwick Ward, were required to check whether beneficiaries were eligible to receive money from the charity fund. The fund was administered by Western Provident Association based in Taunton. The appointments would be made for the remainder of the four-year Council term.

Resolved

That Councillors S Abbott, N Farmer, M Jackson and N Pocock be appointed as representatives for The Goldney Trust for the remainder of the four-year Council term.

100/17 Vacancies on Committees, Other Groups and Outside Bodies (*Minute 76/17 and others*)

Further to previous meetings, there were opportunities to fill the remaining vacancies on committees, other groups and outside bodies for the remainder of the Council year. Any unfilled vacancies could be filled at future meetings.

Committees and other groups

Property and Amenities – maximum of two

Community Services – maximum of two

Finance and Administration – maximum of two

Neighbourhood Planning – one

Outside bodies

Community First – one

Corsham in Bloom – one

Fairtrade – one reserve

World War One Centenary Commemorations – one

Resolved

a) That:

- i) Councillors Miss T Alberga and Mrs D Anstis be appointed to the Property and Amenities Committee.
- ii) Councillor S Moysey be appointed to the Community Services Committee.
- iii) Councillor Miss T Alberga be appointed to the Finance and Administration Committee.
- iv) Councillor R Preen be appointed to the Neighbourhood Planning Steering Group.
- v) Councillor S Moysey be appointed as the Community First representative.

b) That the remaining vacancies be deferred to the next Council meeting.

101/17 Helping Wiltshire Council Meet the Challenges Ahead - Invitation to Voice Views at Interactive Public Meetings

Wiltshire Council had invited people to attend one of a series of meetings that it was hosting to discuss the challenges that the Council was facing and the impact that these could have. Wiltshire Council spent around £900m each year on more than 300 services and had agreed a plan to deliver a programme of work over the next 10 years.

The Council's cabinet members would be attending the meetings to discuss the challenges and to invite and listen to views and suggestions on how these could be best managed.

Details of the meetings, which all commence at 5.30pm, are set out below:

5 September – City Hall, Salisbury
14 September – Monkton Park, Chippenham
25 September – County Hall, Trowbridge
26 September – Corn Exchange, Devizes

Resolved

That Wiltshire Council's public meetings be noted and any Councillors wishing to attend would inform the Chief Executive.

102/17 Vacancy for Co-option to Corsham Town Ward (*Minute 82/17 and 56/17*)

There was one Councillor vacancy for co-option to Corsham Town Ward. The vacancy had been advertised with a closing date of Monday 7 August and four nominations had been received. They were John Galvin, Peter Harper, Maz Wakeman and Carrie Woodward.

Members agreed that all the candidates were suitable and that the calibre was high. The successful candidate needed to secure an overall majority.

Resolved

That, in accordance with the Council's co-option procedure, Mrs M Wakeman be co-opted to Corsham Town Ward.

103/17 Authorisation of cheques and payments

Online Banking Payments

Name	Amount
Salaries & Payments - CTC Staff	£18,338.02
Wiltshire Pension Fund - Pension Contribution for August 2017	£5,556.86
HMRC - Tax & NI for August 2017 - Reference 214PR001684021612	£6,099.44
Methuen Hall Trust - CTC Room Hire for July 2017	£195.00
Corsham Area Heritage & Info Centre - Contribution Towards Electricity Costs	£232.39

The Big Draw - Registration for The Big Draw (Peacock Arts Trail)	£150.00	
Immediate Media - Print and Online Advert in Homes and Antiques	£402.00	
Corsham Print - Summer Newsletter Printing	£647.00	
The Chelsea Magazine Company - Advertising in The English Home	£300.00	
Idverde - Grounds Maintenance and Public Conveniences Maintenance for June and July (June Invoices received too late for July Council Meeting)	£6,277.70	
Excaliber - IT Support as per Service Plan	£375.60	
St John Ambulance - Provision of First Aid at Taste of Corsham	£108.00	
Travis Perkins - Treated Wood for Neston and Batters Repairs	£57.70	
Newsquest - Advertising Free Parking Fridays, Junior Corsham in Focus	£1,300.79	
Johns Associates Ltd - Meetings, Design Guide, Ecological Policy Support, Design Consultation for Outdoor Fitness Area	£21,117.20	
Media 10 Ltd - Advertising in Good Homes Magazine	£180.00	
Baker & Baker - Grounds Team Consumables, Corsham in Bloom	£124.10	
Screwfix - Turbo Coach Screws, Stainless Steel Self Tapping Screws	£27.78	
Anya Beaumont Art - 3 x Recycled Sculpture and Workshop	£494.00	
Online Playgrounds - Post Feet Timber Supports	£675.01	
Konica Minolta - Quarterly Photocopier Hire and Charges	£910.00	
Wiltshire College - Safe Use of Pesticides Training	£75.00	
Twinning Association - Twinning Visit Balance Payment	£200.00	
The Corsham Estate - Part Payment Towards Review of Drainage Scheme for the New Cemetery	£3,630.00	
J H Jones & Sons - Grave Digging	£910.00	
The Bath Magazine - Advertising Summer Feature in The Bath Magazine	£180.00	
TGMS Ltd - Revise the Land Drainage System for New Cemetery	£2,880.00	
Langley Nurseries - Hanging Baskets, Wall Planters, Poles, Window Boxes, Planted Tub, Various Bedding Plants for the Summer	£4,416.34	
Quoakle - Renewal of Great Days Out UK Directory	£60.00	
The Commuter Magazine - Advert in Commuter Magazine	£222.00	
JACS UK Ltd - Tension Springs for Trampoline at Springfield	£87.90	
CPA Horticulture - 1 x 1000L Bag of Pine Bark	£125.00	
Corsham Tasty Bites - Buffet Lunch for Corsham In Bloom Judging	£100.00	
Payment By Cheque		Chq
Petty Cash	£132.22	7658
Box Parish Council - 6 x Councillors for Training on 28 June 2017	£132.00	7659
Charge Card		
Tudor Environmental - Tricoflex Hose Pipe	£69.36	
Tudor Environmental - 3 x Bag Holding Hoops	£44.22	
ETOA & South West England - South West Travel Trade Event	£150.00	
House & Gardens Plaques - Memorial Plaque Voutt Family Invoiced	£46.50	

Ironmongery Direct - Brass Sash Window Fasteners - MHT to Reimburse	£13.50
Amazon Purchase - CCTV Camera for Town Hall Foyer - MHT to Reimburse	£152.73
Sub total	£77,195.36

Cheques / Internet Banking Paid Outside of Meeting

There were none

Payments Made by Direct Debit/Standing Order

West Mercia Energy - Newlands Road Public Conveniences Electricity	£34.98
West Mercia Energy - Guide Hut Electricity	£23.91
Vodafone - Mobile Telephones	£212.91
Peninsula - Health & Safety Advice	£260.40
Peninsula - Provision of HR Consultancy	£300.00
Mainstream Digital - Call Charges, Quarterly Rental, Fraud Protection	£264.77
Hills Waste Solutions - Waste Collections	£260.43
SGW Payroll Ltd - Monthly Payroll Processing	£50.88
Viking - Stationery	£73.72
Wiltshire Council - Business Rates for Public Conveniences	£86.00
UK Fuels - Fuel for Work Vehicles	£238.66

SUB TOTAL £1,806.66

TOTAL £79,002.02

Resolved

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.35pm and closed at 8.35pm. There were no members of the public present at the meeting.

CHAIRMAN

DATE