

**Minutes of the Property and Amenities Committee Meeting held at
Corsham Town Hall on Wednesday 21 March 2018**

Present Councillor S Abbott (Chairman)
Councillors P Anstey, Ms L Bray, C Fuller, Mrs G Sanders and Mrs A White

In Attendance D Martin (Chief Executive)
S Scott (Head of Technical Services)

P&A 63/17 Apologies

Apologies were received from Councillors N Farmer, D Jones and Mrs C Woodward.

P&A 64/17 Public Question Time and Petitions

There were none.

P&A 65/17 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

P&A 66/17 Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 15 November 2017

Minute 55/17 Public Realm Study - The Head of Technical explained that the detailed survey of the chosen sites had been forwarded to NEW Masterplanning on 7 February 2018. It was hoped that design options would take around a further eight weeks to produce but, following contact with the consultants, it was looking likely that they would take longer than planned and may not be available until late April.

Minute 60/17 Parkour at Springfield - The Head of Technical services confirmed that the purchase order for the work had been issued and that, with a lead time of approximately six weeks, installation should be underway in late April early May.

P&A 67/17 Reports from representatives appointed to Outside Bodies.

There were none.

P&A 68/17 Community Area Transport Group Issues (*Minute P&A 57/17 and others*)

The update from the Head of Technical Services on the possible resurfacing work on the B3353, Gastard to Corsham, Dickens Avenue, Church Rise Neston and A4 at Copenacre was noted.

CATG Issue 5862 – Request for Peacock warning signs - With anecdotal evidence giving a mortality rate of three Peacocks in the last 20 years, it was decided that no further action would be taken with this issue.

Resolved

No further action was to be taken.

P&A 69/17 Flooding Update

The flooding update produced by the Head of Technical Services is attached to these minutes, its contents were noted.

Resolved

That the update be noted and distributed to all Councillors.

P&A 70/17 Service Delegation and Asset Transfer (*Minute P&A 9/17 and others*)

The Chief Executive explained that since producing the agenda he, the Head of Technical Services and the Lead Groundsman had visited all the sites in question and their observations were as follows:

- i) The two play areas within the Potley site were too close together and the toddler site offered limited play opportunities.
- ii) The small area at Katherine Park was in poor condition and the wooden equipment was beginning to suffer from damage and rot. It was felt that this site was out of the way, underused and would be better used as an amenity site.
- iii) That, providing the green was included in the transfer, the large play area on Katherine park had scope for extension to allow the installation of more toddler orientated play equipment which would provide a much more inclusive site.
- iv) The Bences Lane site would need minimal investment in the short term.
- v) The density of play sites across the Parish, along with the provision of play areas on the new developments, suggested that the loss of these two play areas would not be widely missed, if Wiltshire Council decided to close them.

Further discussion led to a view that the Potley play areas might be better in the stewardship of Greensquare who manage the housing stock on the site.

It was decided that, in view of the findings, that the Town Council would investigate whether Greensquare would be willing to take over the Potley play areas. If this was not possible then only the upper Potley site would be considered for transfer so that the Town Council's investment could be better focussed. It was also decided that

the small play area at Katherine Park would not be taken over unless it could be cleared of play equipment and used as an amenity or nature area. The Bences Lane site was also considered to be an appropriate area to transfer to the Town Council.

Resolved

It was resolved that:

- i) That the Town Council would confirm with Wiltshire Council its desire to take over the large play area and surrounding green at Katherine Park.
- ii) That the Town Council would confirm with Wiltshire Council its desire to take over the play area at Bences Lane.
- iii) That Greensquare would be contacted to establish their interest in the Potley play areas. Should they not wish to take on the sites then the Town Council would confirm with Wiltshire Council its desire only to take over the play area at the top of Pockeridge Road.
- iv) That the residents of Potley should be kept informed of any change of ownership and plans for improving their play areas.
- v) That, subject to there being no restrictions on the use of the site, then the Town Council would confirm with Wiltshire Council its desire to take over the small play area at Katherine Park to convert it to an amenity site.

P&A 71/17 Local Highway Town and Parish Council Meetings

The invitation from Wiltshire Council to attend the annual highway meeting at 7pm to 9pm on Tuesday 8 May in Monkton Park Offices, Chippenham was noted. The Chief Executive and the Head of Technical Services would attend but it was recommended that other members of the P&A Committee should consider attending. Councillors S Abbott, S Anstey, C Fuller and Mrs A White volunteered to attend.

Resolved

That the Head of Technical Services would confirm the names of those attending with Wiltshire Council.

P&A 72/17 Youth Transport (*Minute F&A 50/17*)

The update on the research carried out into the needs for youth transport was noted, as was the conclusion that while there were needs, particularly with transport for away sports fixtures, there was no obvious way in which the Town Council could help. It was decided that no further action was possible with this topic.

Resolved

That no further action was to be taken.

P&A 73/17 Strategic Plan Monitoring and Evaluation (*Minute P&A 61/17 and others*)

The updated Monitoring and Evaluation sheets were reviewed, it was noted that the Speed Indicator Device (SID) was unserviceable and needed replacing. It was decided that research into a suitable replacement was needed and that Councillors should put forward any suggestions they might have for its specification.

Resolved

That details of any replacement SID be forwarded to the Head of Technical Services who will source a replacement device.

P&A 74/17 Transport Monitoring (*Minute P&A 62/17 and others*)

The Transport Monitoring Sheet for Corsham was reviewed and noted. The Head of Technical Services reported on the meeting held on 27 February 2018. This involved volunteer councillors and their relatives, Spencer Drinkwater and Laura Gosling from Wiltshire Council and himself. The meeting concluded that work needed to be carried out by the Town Council and Wiltshire Council to establish a baseline for HGV movements in the town. This would be achieved by a combination of interrogating existing metrocounts, requesting new ones and working back through previous reports that might be relevant. The volunteer councillors also agreed to undertake an informal verbal survey to try and gauge the level of public concern about HGV movement in Corsham. A follow up meeting was to be held on a date to be agreed in April when these results would be considered and the programme of survey work agreed.

Resolved

That the update be noted.

P&A 75/17 Exclusion of Press and Public

Resolved

That the press and public be excluded from the meeting for the next item of business due to commercially confidential information being discussed.

P&A 76/17 Springfield Recreation Ground Improvements – Outdoor Gym (*Minute P&A 60/17 and others*)

The Head of Technical Services reported that, on 13 March 2018 the three companies shortlisted for the installation of the Outdoor Gym presented their proposals to Councillors. Following the presentations and considering the reports produced by Councillor Anstey and the Head of Technical Services, Proludic were recommended to the Committee as the successful tenderer.

Discussion around recommendation identified that councillors wished to reflect the group dynamic depicted in the Caloo submission, this was felt to be a result of a more compressed layout and more pieces of exercise equipment. The final choice

of surfacing was also discussed with the harder rubber crumb and grit surfacing being preferred. It was decided that the recommendation brought forward to the meeting would be accepted along with the addition of the hard surface and some redesign to compress the layout. It was also decided to investigate the cost of providing additional equipment, this additional purchase would be made possible by using Section 106 monies currently held by Wiltshire Council

Resolved

It was resolved that:

- i) The recommendation to accept the Proludic proposal be approved with the addition of the enhanced surfacing.
- ii) The Head of Technical Services would liaise with Proludic to refine the layout of the scheme and identify suitable additional equipment.
- iii) Once the final costs of the scheme are established the Head of Technical Services would complete the application which would allow Wiltshire Council to release the remaining Section 106 monies.
- iv) That the need for footpaths be considered once the site was fully operational.

The meeting commenced at 7.30pm and closed at 8.37pm. There were no members of the public present.

CHAIRMAN

DATE

Attachment:

Flood Risk Update to Property and Amenities Committee