

**Minutes of the Property and Amenities Committee Meeting held at
Corsham Town Hall on Wednesday 25 July 2018**

Present Councillor P Anstey (Chairman)
Councillors, C Fuller, D Jones, Mrs G Sanders, R Taylor and
Mrs M Wakeman

In Attendance S Scott (Head of Technical Services)

P&A 1/18 Apologies

Apologies were received from Councillors Ms L Bray, N Pocock, Mrs A White and Miss C Woodward.

P&A 2/18 Public Question Time and Petitions

There were none.

P&A 3/18 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

P&A 4/18 Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 21 March 2018

There were no matters arising.

P&A 5/18 Reports from representatives appointed to Outside Bodies.

There were none.

P&A 6/18 CCTV Annual Report

The CCTV Annual Report was reviewed and agreed.

P&A 7/18 Annual Site Visits 2018

A report from the annual site visits was considered and noted.

P&A 8/18 Community Area Transport Group Issues (*Minute P&A 68/17 and others*)

Issue – 5046 - Request for weight limit on Gastard Lane from C153 to Thingley. The finding that there was insufficient HGV use of the lane to justify advisory 'Unsuitable

for HGV' signage to be installed was noted. The suggestion that signs for 'Single Track Road With No Passing Places' could be installed was not supported.

Resolved

That the CATG be informed that there was no support for providing 'Single Track Road With No Passing Places' signs on this stretch of road.

P&A 9/18 Public Realm Update (*Minute 47/17 and others*)

Further to the update on the progress of designs produced by NEW Masterplanning, the Head of Technical Services explained that the detailed CAD drawings for traffic mapping and construction design have now been passed to Wiltshire Council and NEW Masterplanning have been asked to produce indicative costs for their designs.

Resolved

That the update be noted.

P&A 10/18 HGV Monitoring (*Minute 74/17 and others*)

The collated HGV data from the Head of Technical Services was welcomed as was the update that a data map from Wiltshire Council's Highways Department was currently being produced. However, there was a desire to obtain the data from the recently conducted Wiltshire Council strategic survey to better inform any future survey plans.

Resolved

That the Head of Technical Services should request the strategic survey data from Wiltshire Council.

P&A 11/18 Corsham Cycle Network (*Minute P&A 10/17 and others*)

The proposal to create a cut-through between Priory Street and Arnolds Mead was accepted. It was agreed that it should be added to the list of schemes as the fourth-placed priority.

Resolved

That the scheme be added to the list of Potential Priority Schemes.

P&A 12/18 Service Delegation and Asset Transfer (*Minute P&A 70/17 and others*)

The Head of Technical Services confirmed that the actions from the Property and Amenities meeting of 21 March 18 had been carried out and that Wiltshire Council were aware of the Town Council's willingness to take over selected play areas. However, this was now on hold until the full extent of the Corsham package has been published. The Chief Executive had written to Wiltshire Council outlining the assets, liabilities and services that the Town Council would be willing to adopt. At the same time, he requested financial information that would better inform the

decision-making process. He had been promised that both the Corsham package and the supporting information would be available from July, but it was yet to arrive. It was agreed that this information was essential to any discussion concerning service delegation and asset transfer and that Wiltshire Council should be hastened.

Resolved

That the Town Council would hasten its request for information from Wiltshire Council.

P&A 13/18 WW1 Tree Planting Meriton Recreation Ground

The proposal from Transcoco for the planting of memorial trees on Meriton Recreation Ground was appreciated and approved. However, there were some reservations over the density of planting and its proximity to the boundary with the houses on Arnolds Mead. It was decided that Councillor Fuller would contact the Chief Executive to discuss his concerns.

Resolved

That the planting could be undertaken subject to a discussion between Councillor Fuller and the Chief Executive.

P&A 14/18 Transport Monitoring (*Minute P&A 74/17 and others*)

The Transport Monitoring Sheet for Corsham was reviewed, amended and noted.

The meeting commenced at 7.30pm and closed at 8.27pm. There were no members of the public present.

Retirement of the Head of Technical Services

The Chairman expressed his thanks to the Head of Technical Services for his hard work, enthusiasm and humour and for the significant improvements he had brought to the management of the Town Council's estate.

CHAIRMAN

DATE