

**Minutes of the Meeting of the Finance and Administration Committee
held in the Town Hall on Wednesday 26 June 2019**

Present Councillor S Moysey (Chair)
Councillors S Abbott, P Anstey, R Hopkinson, M Jackson, D Jones,
G Sanders

In Attendance D Martin (Chief Executive)
R Sellens (Administration Assistant)

F&A 1/19 Apologies

No apologies were received.

F&A 2/19 Public Question Time and Petitions

Two representatives from The Bath and Wiltshire Hub of The Association of Dance Movement Psychotherapy asked the Committee to support their grant application (*see Minute F&A 5/19*).

F&A 3/19 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

Councillor S Abbott declared a non-pecuniary interest in Agenda item 5 - Grant Applications, as a relative resides at Hungerford House.

F&A 4/19 Matters Arising from the Minutes of the Finance and Administration Committee Meeting held on 10 April 2019.

There were no matters arising.

F&A 5/19 Grant Applications (Second Round)

Two grant applications were considered.

Resolved

- i) That following a presentation and discussion, £500 be awarded to the Association of Dance and Movement Psychotherapists UK, Bath and Wiltshire Hub towards enabling a team of Arts Psychotherapists to develop and deliver a creative therapeutic story in residential and care homes in and around Corsham.
- ii) That the Olive Branch Counselling grant application be deferred until they can attend a Committee meeting to answer questions about their proposal.

F&A 6/19 Detailed Income and Expenditure Accounts (including the Town Hall)

The Committee reviewed and noted the Income and Expenditure Accounts and Financial Report.

The Chief Executive highlighted that an insurance claim for an accident with one of the works vehicles had been settled.

The earmarked reserves had been updated since issue of the agenda to reflect the budgets allocated for the new cemetery. The cemetery contract had been signed, although there would be a slight delay to commencement of the works due to wet weather affecting the contractor's prior commitments. The loan application was progressing well.

An issue with M Jones as a signatory on the Santander bank mandate had been resolved.

There followed a discussion and explanation about the cost and scope of the Grounds Maintenance Contract.

The meeting commenced at 7.30pm and closed at 8.01pm. There were two members of the public present at the start of the meeting and none at the end.

CHAIRMAN

DATE