

**Minutes of the Meeting of the Finance and Administration Committee
held in the Town Hall on Wednesday 28 August 2019**

Present Councillor S Moysey (Chair)
Councillors S Abbott, P Anstey, R Hopkinson and D Jones

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

F&A 7/19 Apologies

Apologies were received from Councillors M Jackson, J Maloney and R Taylor.

F&A 8/19 Public Question Time and Petitions

Representatives from Golden-Oldies Charity, Corsham 2/2 Club and Heritage Trails asked the Committee to support their grant applications (see *Minute F&A 11/19*).

F&A 9/19 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

F&A10/19 Matters Arising from the Minutes of the Finance and Administration Committee Meeting held on 26 June 2019.

There were no matters arising.

F&A 11/19 Grant Applications (Third Round)

Four grant applications were considered.

Resolved

- i) That Golden-Oldies Charity be awarded £340 towards a monthly Sing and Smile session at The Pound.

- ii) That Corsham 2/2 Club be awarded £500 towards a charity concert and charity auction in aid of Dorothy House and The Firefighters' Charity.
- iii) That Leafy Lane Playing Fields Ltd be awarded £500 towards replacing lights and fittings in the kitchen/social area, improving energy efficiency.
- iv) That Heritage Trails be awarded £397 towards designing and printing a Corsham Heritage Trail Leaflet to promote walking.

F&A 12/19 Detailed Income and Expenditure Accounts (including the Town Hall)

The Committee reviewed and noted the Income and Expenditure Accounts and Financial Report.

It was noted that the PWLB loan for the new cemetery had been received.

Budget Heading 101/1164 Strategic Plan Delivery (Revenue) - It was agreed that up to £10,000 from the Strategic Plan Delivery (Revenue) budget be allocated for Environmental Projects during the current financial year, with a further £10,000 earmarked in the 2020/21 Strategic Plan budget.

The meeting commenced at 7.30pm and closed at 8.16pm. There were three members of the public present at the start of the meeting and none at the end.

CHAIRMAN

DATE