

**Minutes of the Property and Amenities Committee Meeting held at
Corsham Town Hall on Wednesday 6 September 2017**

Present Councillor S Abbott (Chairman)
Councillors P Anstey, Mrs D Anstis, Ms L Bray, N Farmer, C Fuller,
D Jones and N Pocock

In Attendance S Scott (Head of Technical Services)

P&A 30/17 Apologies

Apologies were received from Councillors Miss T Alberga and Mrs K Duckhouse.

P&A 31/17 Public Question Time and Petitions

There were none.

P&A 32/17 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

P&A 33/17 Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 5 July 2017

There were none.

P&A 34/17 Reports from representatives appointed to Outside Bodies.

There were no reports.

P&A 35/17 Parking and Waiting Restrictions (*Minute P&A 22/17 and others*)

The Head of Technical Services reported that the request for an extension to the planned parking restrictions at Park Lane had been turned down by Wiltshire Council. However, it was observed that parking restrictions in the area were likely to be an ongoing issue and would require consideration in the future.

P&A 36/17 Installation of Pedestrian Crossing, Westwells Road (*Minute P&A 23/17*)

The Head of Technical Services reported that the withdrawal of MOD funds had led to the postponement of the installation of the pedestrian crossing on Westwells Road until the financial year 2018/19. This was noted.

P&A 37/17 Concerns about Congestion Around MOD Corsham (*Minute P&A 24/17*)

Details of the meeting between the Town Council, MOD Corsham and Box Parish Council to discuss the traffic issues in and around Westwells Road were noted. However, it was clear that budgetary constraints meant that the likelihood of any significant mitigation by the MOD was low. Furthermore, any changes to road layout which could provide a solution would rely on the development of the Rudloe North site.

The update was noted.

P&A 38/17 Public Realm Study (*Minute P&A 8/17*)

A fee proposal for the next stages of the Public Realm Strategy from NEW Masterplanning was reviewed and discussed. It was felt that it would be wise to remain with the existing consultants rather than repeat elements of the study to date. When this was considered, it was agreed that the proposal represented good value for money. However, it was suggested that the detailed costings provided should be broken down into individual projects to allow prioritisation should funding be limited.

Resolved

- i) That NEW Masterplanning be retained to carry out the detailed design work involved with delivering the High Street projects.
- ii) That the fee proposal be accepted and design work started.

P&A 39/17 Strategic Plan Monitoring and Evaluation (*Minute P&A 26/17 and others*)

The updated Monitoring and Evaluation sheets were reviewed and noted.

P&A 40/17 Transport Monitoring (*Minute P&A 27/17 and others*)

The Transport Monitoring Sheet for Corsham was reviewed and noted. Following the guidance received from Wiltshire Council the Committee discussed the issues around assessing heavy vehicle traffic movement through the town centre. It was felt that the use of volunteers to record flows would be the best course of action but that the study should be extended to cover sites such as Potley Bridge, Elley Green and Gastard to develop a true picture of HGV movement in the parish. The Head of Technical Services would discuss the issues involved in extending the study with the Chief Executive, with a view to setting up a small project group of Councillors and volunteers to plan and carry out the survey work.

Resolved

That a project group of Councillors and volunteers be formed to discuss the scope of the HGV study and to plan and implement the survey work.

The meeting commenced at 7.30pm and closed at 8.16pm. There were no members of the public present.

CHAIRMAN

DATE