
Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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17 May 2018

To: All Members of the Property and Amenities Committee: Councillors P Anstey, Ms L Bray, Mrs K Duckhouse, C Fuller, D Jones, N Pocock, Mrs G Sanders, R Taylor, Mrs M Wakeman and Mrs A White

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 23 May 2018 commencing at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 21 March 2018 – *for information only*.
5. Reports from representatives appointed to Outside Bodies.
6. Proposed Traffic Regulation Order – Wiltshire Council have issued the attached draft traffic regulation order for consultation, it proposes the introduction of Sunday and bank holiday parking charges and an increase in season tickets charges – *for consideration*.

7. Proposed diversion of footpath number 75 - Wiltshire Council have requested comment on the attached proposal to divert part of footpath number 75 where it passes through the Bath Road development – *for information and comment.*
8. Introduction of a town discretionary gulley service – The Highways Department are trialling a scheme whereby towns have been allocated a day when they can request the emptying of blocked gullies that do not appear on the Wiltshire Council gulley programme. Corsham has been allocated the 6 June 2018 and nominations for gullies for emptying are required – *for information and comment.*
9. CCTV Annual Report – The Annual Operation and Management Report for the CCTV is attached – *for information and approval.*
10. Annual Site Visits 2018 – The annual site visits by Town Councillors will take place on 18 June and 16 July 2018; full details are attached – *for information.*
11. Public Realm Update – Initial designs have been produced by NEW Masterplanning and at a recent meeting the Chief Executive and the Head of Technical Services were invited to comment. The designs will now be updated and will be available for comment at the next meeting – *for information.*
12. HGV Monitoring – The results of the baseline study work carried out by the Head of Technical Services are attached and the officers from Wiltshire Council are continuing to compile theirs. The feedback from the volunteer councillors informal verbal survey to try and gauge the level of public concern about HGV movement in Corsham is awaited. Once all the data is available the follow up meeting can be held and a decision on whether to continue with a programme of survey work made – *for information.*
13. Service Delegation and Asset Transfer (*Minute P&A 70/17 and others*) – Further to the previous meeting, when the transfer of Wiltshire Council's play areas was discussed, the Head of Technical Services will update the Committee on the programme of transfers being proposed by Wiltshire Council – *for information and comment.*
14. Strategic Plan Monitoring and Evaluation (*Minute P&A 73/17 and others*) – The attached Monitoring and Evaluation sheets provide details of all the actions within the Strategic Plan themes covered by the Property and Amenities Committee (along with related actions which are monitored by other Committees/Council for information) – *for information and comment.*
15. Transport Monitoring (*Minute P&A 74/17 and others*) – The updated transport monitoring sheet is attached – *for information.*