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20 September 2018

To: All Members of the Property and Amenities Committee: Councillors Miss T Alberga, P Anstey, Ms L Bray, Mrs K Duckhouse, C Fuller, D Jones, N Pocock, Mrs G Sanders, R Taylor, Mrs M Wakeman, Mrs A White and Miss C Woodward

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 26 September 2018 commencing at 7.30pm.

Yours sincerely

David J Martin  
CHIEF EXECUTIVE

## AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 25 July 2018 – *for information only*.
5. Reports from representatives appointed to Outside Bodies.
6. CCTV Annual Report (*Minute P&A 6/18*) – Further to the previous meeting, the revised Annual Operation and Management Report for the CCTV is attached – *for approval*.

7. Community Area Transport Group Issues (*Minute P&A 8/18 and others*) – Further to Wiltshire Council’s CATG meeting on 19 September, the Town Council’s views are sought on the issues below:
- i) Issue 5818/6364 Park Lane, Corsham – Issues with parking in vicinity of Chestnut Grange and Purleigh Road - Concerns over excessive parking along Park Lane in the vicinity of Chestnut Grange and Purleigh Road. Acknowledged there is insufficient parking in this area, however this is not within the scope of the budget held by the CATG. The CATG, supported by the Town Council representatives agree that there is no immediate solution, but the Transport and Development Manager (TDM) has taken this on board and been made aware of the new developments going up nearby so that a strategic overview can be taken. After further discussion the TDM has looked at parking policy and the Senior Engineer has completed site observations to investigate the possibility of some intermittent waiting restrictions along this section of Park Lane. A ballpark cost estimate for the Traffic Regulation Order and installation costs for this type of restriction is approx £4,000. If supported, Wiltshire Council will require a contribution of £1,000 towards the cost. Wiltshire Council is also considering whether a parking area could be accommodated on the green (Park Lane/A4 junction). There are not funds for this but the Town Council’s views are sought on whether such a scheme should be considered – *for consideration*.
  - ii) Issue 6404 – A4 Cross Keys, Corsham – Safety issues at traffic signals – Concerns over speeding traffic through the traffic signals and as vehicles turn off into the town. Unsafe for pedestrians to cross the A4 in current conditions. Refurbishment of the A4 Cross Keys traffic signals will be completed during 2019/20 financial year. This will include a pedestrian phase for crossing of the A4. It will also include kerb realignment, carriageway resurfacing, footway widening and resurfacing. There are no plans to extend the 30mph speed limit further east towards Chippenham as this does not meet the criteria set out in DfT circular 01/2013 Setting Local Speed Limits. This location is identified as a potential improvement project in the Town Council’s Public Realm Strategy (*see Agenda item 8*) – *for consideration*.
  - iii) Issue 6421 – B3109 Bradford Road/Stone Close, Corsham – Safety of pedestrians crossing at this location - Crossing Bradford Road east of Stone Close junction is considered dangerous by parents of schoolchildren who are walking from Park Lane to Rudloe. There is a cut-through from Park Lane to Bradford Road and children are crossing from that point and then walking towards Rudloe. There is a crossing point further west on Bradford Road, but it is not used because one side of the road is a hedge. Perhaps this could be opened up so a footpath exists on both sides of the crossing. It is believed that the speed of traffic at this point is dangerously fast and the footpath west of Stone Close junction towards Rudloe is narrow and overgrown meaning pedestrians are forced closer to moving traffic when walking. A Metro count is being carried out. Wiltshire Council are investigating whether any action is required – *for information and comment*.
  - iv) Issue 6493 – Kings Avenue, Corsham – Bus stop relocation - Since the new build of 12A access to/from the property is restricted due to a bus stop. Request for a new bus stop pole to be erected away from 12/12a/14 Kings Avenue as there is no physical bus stop there. The shelter opposite is fine. At the moment there is no pole that a flag can be erected on, so a new pole is needed away from numbers 12/12a/14. There is

nothing Passenger Transport can do without a new pole being erected at another location. The Chief Executive has agreed to contact the bus company to ask them to avoid overstaying in this location – *for comment*.

- v) Issue 6554 – Pickwick Court, Corsham – Safety of pedestrians crossing Bath Road from new development (the Copenacre site) - Concerns raised regarding crossing A4 Bath Road from new development, Pickwick Court, in Corsham. Queries on whether speed limit will be reduced and if a pedestrian crossing is planned as part of the development. It is understood that the speed limit will be reduced but no other action is planned – *for comment*.

- 8. Public Realm Update (*Minute P&A 9/18 and others*) – Further to the previous meeting, NEWMasterplanning have produced indicative budget costs for the priority schemes, broken down as follows:

Area 1 – Hobbs Walk Connection to Post Office Lane Car Park (£44,000)

Area 2 – High Street Connection to Hobbs Walk (£38,000)

Area 3 – High Street at Post Office Lane Junction (£121,000)

Area 4 – High Street Car Park Connection (£56,000)

The figures do not include a contingency sum or other fees but are close to the original cost estimates overall. The detailed Stage 3 Designs are attached. The Designs will need to be submitted to Atkins to produce the detail needed for final Highways approval.

The balance of the Public Realm budget for 2018/19 is £18,850. In addition, there is £18,400 in Earmarked Reserves for Public Realm Improvements and £136,554 for CIL Projects, making a total of £173,804.

The Committee is asked to prioritise the four schemes and agree whether to set aside funds towards enhancing planned improvements at A4 Cross Keys (*see Agenda item 7 ii Issue 6404*) prior to any further consultation it may wish to undertake – *for consideration*.

- 9. Corsham Cycle Network Update (*Minute P&A 11/18 and others*) – Progress on the top four priority schemes is as follows:

- i) Springfield Community Campus/The Corsham School (Signposting of link) – Awaiting details from Wiltshire Council;
- ii) Spring Lane Improvements – Design and estimate underway by Wiltshire Council. Drainage information received and topographical information ordered. Cost of works likely to be higher than original estimate. Construction timescale likely to be spring/summer 2019;
- iii) Pickwick Road Crossing between Valley Road and Dickens Avenue – not started. To be considered once accurate costs of priorities i) and ii) known;
- iv) Arnolds Mead/Priory Street Link – Site assessments carried out by Wiltshire Council. Estimated cost now £10,000 to £15,000. This excludes checking the suitability of the lighting, which may increase the cost. Further details will be available at the meeting – *for consideration*.

10. Service Delegation and Asset Transfer (*Minute P&A 12/18 and others*) – Further to the previous meeting Wiltshire Council has not provided any financial information on the costs of the list of assets and services that the Town Council may wish to take over. We were previously informed that the overall cost of running the amenity and highways services is in the region of £250,000 per year. Wiltshire Council would like the Town Council to specify which services and assets it wishes to transfer. However, it is difficult to specify without a better idea of costs. The list of services and assets, and information requested from Wiltshire Council is attached for discussion. The Strategic Planning Working Group will be considering the matter at its meeting on 1 October in the context of the overall Strategic Plan priorities – *for information and comment*.
11. Off-Street Parking (*Minute PL 08/18 and P&A 58/17*) – One of the Strategic Plan priorities in the Open for Business theme is to explore measures to enhance the High Street experience for residents, and visitors and to enhance transport connectivity for the Town through reviewing parking provision, including free parking for specific events and activities. Wiltshire Council has recently reviewed parking charges with an intention to increase them in the near future (see <https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=1311>). This is despite the Town Council's objections and concerns raised earlier in the year. The changes include introducing charges for Sundays and Bank Holidays and increasing season ticket charges. The Committee is asked whether it wishes to put any proposals forward regarding subsidised car parking charges for consideration in the 2019/20 budget – *for consideration*.
12. Transport Monitoring (*Minute P&A 14/18 and others*) – The updated transport monitoring sheet is attached – *for information*.