



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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25 April 2019

To: All Members of the Property and Amenities Committee: Councillors T Alberga, P Anstey, L Bray, K Duckhouse, C Fuller, D Jones, N Pocock, G Sanders, R Taylor, M Wakeman, A White and C Woodward.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 1 May 2019 commencing at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 20 March 2019 – *for information only*.
5. Public Realm Update (*Minute P&A 64/18 and others*)
 - i. Public Realm Strategy. To receive an update on efforts to take forward the Public Realm Strategy, including recent meetings with Wiltshire Council's Sustainable Transport Team and the Economic Development and Planning Team.

- ii. Cross Keys Improvements. To receive an update on the public realm project at the Cross Keys junction including the construction of a dry-stone wall and the commissioning of a piece of public art – *for information/comment*.
6. Cross Keys Management Plan (*Minute P&A 64/18 and others*) – As part of the public realm project at the Cross Keys junction, the Town Council is likely to enter into a bespoke legal agreement with Wiltshire Council to manage the area to the south of the junction. This would replace the current Section 96 licence. The Committee is asked to consider whether a formal Management Plan for the area is necessary in order to keep the entrance to the Town in good condition – *for comment*.
7. Update on Speed Indicator Device (*Minute P&A 66/18 and others*) – To receive an update on the deployment, siting and information gathered from the Speed Indicator Device – *for information/comment*.
8. Wiltshire Council Briefing Note on Freight Strategy and Freight Management Update – To consider a Briefing Note (**copy attached**) outlining Wiltshire Council's plans to prepare a Local Transport Plan and to review its Freight Strategy – *for information*.
9. Letter from the School Council of Saint Patrick's Catholic Primary School – To consider a letter (**copy attached**) from the School Council inviting the Town Council to witness the dangers posed to pupils and parents along the Lacock Road – *for comment/action*.
10. Delay in Surfacing Works at Spring Lane – Wiltshire Council's Senior Engineer has reported that the works scheduled for late April 2019 will be postponed until August. The contractor had raised concerns about overhanging trees damaging equipment and asked that the trees be cut back before works commence. This cannot take place until the bird nesting season is over – *for information*.
11. Transport Monitoring (*Minute P&A 70/18 and others*) – The updated transport monitoring sheet is **attached** – *for information*.
12. Refurbishment of the Public Conveniences. To consider correspondence from the Martingate leaseholder about the Tenancy at Will and future plans for the area, and how this might impact on plans to refurbish the public toilets – *for comment*.
13. Beechfield Management Plan – To consider a draft Management Plan for the Beechfield Nature Area (**copy attached**) – *for approval*.
14. Pavements in the Parish (*Minute P&A 69/18*) – At the Committee meeting on 20 March, Councillors resolved to compile a list of poor footpaths and present them to Wiltshire Council to take action. The following pavements have been put forward:
 - Footpath beside the road between 2 Elley Green and Tellcroft Close.
 - Church Rise, Neston between Neston Country Inn and Neston Primary School – this was submitted by the Chair of the CATG following written representations from a local resident.
 - Pavement at the junction between the A4, Bath Road and Woodlands.

15. Local Highway Town and Parish Meetings – Wiltshire Council’s annual highways meetings are taking place on 1 May at Monkton Park Chippenham, 8 May Salisbury City Hall, 15 May County Hall Trowbridge and 13 June Kennet House Devizes. All meetings are taking place from 7pm to 9pm – *to determine attendees*.