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14 March 2019

To: All Members of the Property and Amenities Committee: Councillors Miss T Alberga, P Anstey, Ms L Bray, Mrs K Duckhouse, C Fuller, D Jones, N Pocock, Mrs G Sanders, R Taylor, Mrs M Wakeman, Mrs A White and Miss C Woodward

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 20 March 2019 commencing at 7.30pm.

Yours sincerely

David J Martin  
CHIEF EXECUTIVE

## AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 30 January 2019 – *for information only*.
5. Public Realm Update (*Minute P&A 50/18*)
  - i. Public Realm Strategy. To receive an update on efforts to take forward the Public Realm Strategy, including a meeting with Wiltshire Council's Economic Development and Planning Team.

- ii. Cross Keys Improvements. Subsequent to the last meeting, the Town Council has been in contact with Wiltshire Council's Traffic and Network Management Team, who have produced new plans based on the sketches provided by the Town Council. The Team have produced two options for the coloured surfacing (**copies attached**). The first, based on the Town Council's suggestions, is estimated to cost £18,500; the second option is estimated to cost £10,100. The Committee is asked to consider which option it prefers and if it is willing to fund this element of the scheme.

Following consultation with a local dry-stone walling contractor, the Town Council has provided Wiltshire Council with a specification for dry-stone wall foundations. Wiltshire Council's designers and contractor have highlighted the problem of whether they would be able to excavate within the root protection area without damaging the tree roots. They have also expressed concern that, as the tree continues to grow, its roots will damage the wall. Wiltshire Council has pointed out that the tree does not have a Protection Order and there is the possibility of removing it. Wiltshire Council has asked the Town Council how they wish to proceed – *instructions requested*.

6. Neston Primary School, Taking Action on School Journeys (*Minute P&A 39/18*) – At the meeting on 28 November 2018, the Committee considered a Wiltshire Council report, produced in response to a Taking Action on School Journeys funding application from Neston Primary School. The school had asked for a reduction in the speed limit, refreshing the bus stop markings and the provision of signs to alert drivers to the presence of the school. The Report also took account of CATG concerns about the narrow width of the footpath. In November, the Committee resolved to support the proposed safety improvements outside the school, but not the position of the sign at Neston Triangle (outside the Church). Following receipt of the Town Council's comments, Wiltshire Council's School Travel Plan Advisor has produced a revised plan. The Committee is asked to consider the original (Option 1 – **attached**) and the revised plan (Option 2 – **attached**) and respond to Wiltshire Council – *for consideration*.
7. Update on Speed Indicator Device (*Minute P&A 55/18*) – To receive an update on the deployment, siting and information gathered from the Speed Indicator Device – *for information/comment*.
8. Service Devolution and Asset Transfer Programme (*Minute P&A 52/18*) – To receive an update on Wiltshire Council's Programme – *for information/comment*.
9. Twenty mph Zones in Corsham (*Minute P&A 56/18*) – To consider the next steps in exploring the introduction of 20mph zones in the town. When the Committee discussed this issue on 28 November 2018 (*Minute P&A 33/18*) members stressed the importance of engaging with residents and securing community support before proceeding – *for comment*.
10. Wiltshire Highway Maintenance, Corsham Area – To consider Wiltshire Council's Highway Maintenance Programme 2019-23 for the Corsham Area (**copy attached**) – *for information/comment*.
11. Transport Monitoring (*Minute P&A 58/18 and others*) – The updated transport monitoring sheet and the Transport and Highways Expenditure sheet are **attached** – *for information*.

12. Community Area Transport Group Issues (*Minute P&A 59/18 and others*) Following the meeting of the Community Area Transport Group on 13 February, the Committee is asked to consider the following issues:
- i. Issue 6855 Valley Road Barriers. This issue relates to pedestrian safety, particularly pupils walking to Corsham School on the wrong side of the barrier. The Committee is requested to consider the issue and determine if there is a solution.
  - ii. Issue 5046 Gastard Lane HGV concerns. The CATG have asked the Town Council to arrange a site visit with the resident who submitted the issue and Wiltshire Council's Senior Engineer. The site visit is due to take place on 14 March – *for information/comment*.
  - iii. Issue 6421 Bradford Road/Stone Close, Safety of Pedestrians. The CATG have agreed that as there is no immediate solution the issue will be put on hold until the Park Lane developments are complete – *for information*.
  - iv. Issue 6734 Neston/Chapel Plaister 7.5t Weight Restriction Signing. The CATG have agreed for this issue to be moved to the top priority list and investigated further – *for information*.
13. Refurbishment of Public Toilets. To consider the possibility of refurbishing the public toilets in the Newlands Road Car Park. At present, the Town Council manages the toilets on a seven year lease from the Martingate Centre. There is £13,560 in the Public Conveniences Earmarked Reserve, there is £56,364 in the Property/Energy Efficiency Earmarked Reserve and there is likely to be an underspend in the Public Conveniences budget code this financial year. The refurbishment could entail installing waterless urinals and low water flush toilets to save water – *for comment*.
14. Parking Initiatives: Potential Free/Subsidised Parking Schemes (*Minute P&A 53/18*) – To consider any information produced by Wiltshire Council's Parking Services Team (**to follow**) – *for information/comment*.