
Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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31 August 2017

To: All Members of the Property and Amenities Committee: Councillors S Abbott, Miss T Alberga, Mrs D Anstis and Ms L Bray, Mrs K Duckhouse, N Farmer, C Fuller, D Jones, N Pocock and R Taylor.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 6 September 2017 commencing at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 5 July 2017 – *for information only*.
5. Reports from representatives appointed to Outside Bodies.
6. Parking and Waiting Restrictions (*Minute P&A 22/17 and others*) – P&A 22/17 included a resolution to request an extension to the proposed restriction in Drawing no DD27 Park Lane. Wiltshire Council has informed us that the restriction requested in front of no 30 and 32 Park Lane could not be included because the restriction had already been advertised and this precluded any amendments – *for information*.

7. Installation of Pedestrian Crossing, Westwells Road (*Minute P&A 23/17*) – Consultation was completed on the proposal to install a pedestrian crossing on Westwells Road and a road closure order issued for work to start. However, the MOD have withdrawn funding for the project and without it work cannot now take place until the 2018/19 financial year at the earliest – *for information*.
8. Concerns About Congestion Around MOD Corsham (*Minute P&A 24/17*) – Following the Committee meeting on 5 July 2017, a meeting was held between the local councils and the MOD concerning peak period congestion. The MOD agreed that there were problems, especially from 0730 – 0900 Tuesday to Thursday and during periods of heightened security. They undertook to look at ways they could increase flow onto site in the morning and the possibility of encouraging personnel to adopt staggered arrival times. They were also optimistic that road layout re-engineering as a result of the redevelopment of Rudloe North might also provide some solutions. However, the MOD felt that not all of the problems of congestion could be overcome, especially as the proposed mitigation would be expensive – *for information*.
9. Public Realm Study (*Minute P&A 65/16 and others*) – following the identification of Public Realm priorities and possible funding streams, NEW Masterplanning have been approached to carry out the High Street design work detailed in the Stage 2 Report [link to document](#). The attached fee proposal has been received and addresses the High Street arrivals (P37-40) and High Street transition (P48) projects – (*for consideration*).
10. Strategic Plan Monitoring and Evaluation (*Minute P&A 26/17 and others*) – The attached Monitoring and Evaluation sheets provide details of all the actions within the Strategic Plan themes covered by the Property and Amenities Committee (along with related actions which are monitored by other Committees/Council for information) – *for information and comment*.
11. Transport Monitoring (*Minute P&A 27/17 and others*) – The updated transport monitoring sheet is attached. Conversations between the Head of Technical Services and Wiltshire Council Officers have shown that Metro Counts to measure HGV use of the town centre would be inappropriate. The use of volunteers to manually record traffic use is considered to be a more effective method. Wiltshire Council would be able both to supply all of the proforma required for such a survey and provide advice on interpreting the results – *for information and consideration*.