

**Minutes of the Property and Amenities Committee Meeting held at
Corsham Town Hall on Wednesday 10 January 2018**

Present Councillor S Abbott (Chairman)
Councillors P Anstey, Ms L Bray, N Farmer, C Fuller N Pocock,
Mrs G Sanders and Mrs A White

In Attendance S Scott (Head of Technical Services)

P&A 52/17 Apologies

Apologies were received from Councillors R Taylor and Mrs C Woodward.

P&A 53/17 Public Question Time and Petitions

There were none.

P&A 54/17 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

P&A 55/17 Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 15 November 2017

Minute 47/17 Public Realm Study - The Head of Technical Services updated the Committee on the sites prioritised for design work and the timescales involved. He explained that the priorities were those agreed at the P&A meeting on 29 March 2017 and these formed the detail of the fee proposal agreed on 6 September 2017. The areas prioritised were the High Street connections with Hobbs Walk and the High Street Car Park, as well as the High Street connection where it joins Post Office Lane. While looking at the projects in the non-pedestrianised section of the High Street the designers would consider how it could affect the possible reversal of the one-way system. A detailed survey of the sites had been commissioned, for completion by 26 January 2018. Once the survey was received design options would take around a further eight weeks to produce.

P&A 56/17 Reports from representatives appointed to Outside Bodies.

There were none.

P&A 57/17 Community Area Transport Group Issues (*Minute P&A 46/17 and others*)

The Head of Technical Services reported that the CATG had received the Town Council's views on Issue 5818 - *Congestion in Park Lane*. An email had been received from a member of the residents group thanking the Town Council for its support – *The update was noted.*

P&A 58/17 Car Parking Review (*Minute P&A 48/17*)

A Wiltshire Councillor's Briefing Note containing details on the results of Wiltshire Council's Car Parking Review was discussed. Parking charges were being increased in line with inflation from 1 February 2018. The increases in parking charges were noted as was Wiltshire Council's intention to take the results of the Public Consultation to Committee on 16 January 2018.

P&A 59/17 Concerns about Congestion Around MOD Corsham (*Minute P&A 37/17 and others*)

It was reported that, following a meeting between the Town Council, MOD Corsham and Box Parish Council, the MOD had trialled changes to their arrangements for control of entry arrangements to the site. This involved the opening of the Park Lane gate between 07.30 and 08.30am Tuesday to Thursday, their busiest times. The trial had been successful and would become permanent

The changes to control of entry arrangements for the site during busy periods were noted.

P&A 60/17 Springfield Recreation Ground Improvements (*Minutes P&A 51/16 and others*)

The Head of Technical Services outlined the progress that had been made with the two major projects being undertaken at Springfield Recreation Ground – an outdoor gym and a parkour facility. The Committee had previously reviewed the implementation priorities identified for the Springfield masterplan and agreed that work on the high priority projects could start (Minute P&A 51/16).

The Head of Technical Services had met shortlisted contractors for the outdoor gym and requested artwork for the consultation process. Consultation would include a presentation to the Sports Forum on 22 January 2018 followed by a display period in the Campus. The three companies had requested an opportunity to put their proposals to Councillors. This would take place in early March so that recommendations could be considered by the P&A Committee on 21 March 2018.

Three proposals had been received for the Parkour project and, because of the specialist nature of the project, a local consultant had been commissioned to review the proposals and identify the most appropriate scheme. Their report identified the Natural Sports proposal to be the most suitable and the lowest cost.

An application for Section 106 money had been made to Wiltshire Council to enable the installation to take place.

Resolved

That the update was noted.

P&A 61/17 Strategic Plan Monitoring and Evaluation (*Minute P&A 50/17 and others*)

The updated Monitoring and Evaluation sheets were reviewed and noted.

P&A 62/17 Transport Monitoring (*Minute P&A 51/17 and others*)

The Transport Monitoring Sheet for Corsham was reviewed and noted. Following the decision made at the previous meeting, the Head of Technical Services had made a request for volunteers to take part in a study of heavy vehicle traffic movement. A pool of 11 volunteers had resulted and the next action was to set up a meeting to scope the study. It was agreed that a convenient date should be found for this and that further information on how to run and record the survey be sought from Wiltshire Council.

Resolved

That the Head of Technical Services would:

- i) Send out a list of dates when the meeting could be held in February and inform all Councillors of the most convenient date.
- ii) Contact Wiltshire Council for whatever support they could provide to the survey group.

The meeting commenced at 7.30pm and closed at 8.41pm. There were no members of the public present.

CHAIRMAN

DATE