



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130 Email: towncouncil@corsham.gov.uk www.corsham.gov.uk

Chairman: Councillor Steve Abbott

Chief Executive: David J Martin

Town Hall Booking Temporary Events Notice (TENs) Information

The Town Hall is **not** licenced to sell alcohol.

It is your responsibility, or the bar company that you are hiring in for your event, to apply for a TENs Licence.

Failure to apply for the Licence will mean that a paying bar will not be able to operate at your event.

You will need to apply for a TENs Licence as soon as possible and at the latest, 10 clear working days before the event in order for the Licence to be granted. We will need a copy of the Licence once you have received it.

You can apply for the Licence through Wiltshire Council online at:
<http://www.wiltshire.gov.uk/licences-permits-ten>

If you have any further questions, please do not hesitate to contact us on 01249 702134.