
Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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12 August 2021

To: All Members of the Finance and Administration Committee: Councillors S Abbott, H Belcher, J Brook, J Corbett, T Ellis, R Hopkinson, M Jackson and A White

All other Members of the Council for information.

Dear Councillor

An informal meeting of the Finance and Administration Committee will be held online via MS Teams on Wednesday 18 August 2021 commencing at 7.30pm. To take part in the meeting, click [here](#) or email dmartin@corsham.gov.uk for joining instructions.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.

2. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Matters Arising from the Minutes of the Finance and Administration Committee Meeting held on 9 June 2021 – *for information only*.

4. Grant Applications (Third Round) – The grants scheme for 2021/22 is being publicised and three grant applications have been received for consideration at this meeting. Copies of the completed application form are being sent to all Councillors.

The balances of the grants budgets for 2021/22 are as follows: Grants General/Section 137 (budget heading 102/1260 and 102/1262) £7,000; Methuen Hall (budget heading 102/1261) £0; Arts Centre (budget heading 102/1265) £2,000; Corsham Youth Zone (budget heading 102/1266) £3,500; Peacock Arts Trail (budget heading 102/1267) £0; There is also an earmarked reserve: Grant Tourism/CADT £1,967 (budget heading EMR 361).

There is a limit to how much the Council can spend where it has no specific power. This is known as Section 137 expenditure and must be recorded separately in the Town Council's accounts. The limit for 2021/22 is £8.41 per registered elector, which equates to over £80,000. The Council is highly unlikely to reach this figure in any given year and, overall, spent £3,510 on Section 137 expenditure in 2020/21. Where grant applications are for activities funded through Section 137, they are identified below (none for this meeting). The Community Services Committee has a Health and Wellbeing Budget of £10,000 which is also classed as Section 137 expenditure.

Details of the grant applications are as follows:

Awarded 2020/21	Requested 2021/22	Applicant & Purpose
£0	£500	The Brunel Shed – Towards the purchase of new cordless tools and replace worn equipment in order to carry out maintenance of community equipment on site.
£0	£400	Golden-Oldies Charity – Towards the relaunch of the Corsham Sing and Smile sessions, including venue hire, advertising and promotional material.
£0	£500	Wiltshire Citizens Advice – Towards investing in additional IT equipment to continue to offer services to support clients by email and telephone.

- *for consideration and decision.*

5. Detailed Income and Expenditure Accounts (including the Town Hall) – To consider the financial report – *for review.*