

**Notes of the Informal Finance and Administration Committee
held remotely on MS Teams Wednesday 22 June 2022**

Present Councillor R Hopkinson (Chair)
Councillors S Abbott, H Belcher, J Brook, T Ellis, A Morris and G Ward.

In Attendance Councillor G McCaffery
Mrs K Gilby (Finance and Planning Officer)
D Martin (Chief Executive)

1. Apologies

Apologies were received from Councillors M Jackson and D Jarman.

2. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

Councillor A Morris declared a non-pecuniary interest in Item 4 – Grant Applications as the Wiltshire Air Ambulance application had been submitted by a neighbour and acquaintance. She remained in the meeting during the discussion on the application.

Councillor H Belcher declared a non-pecuniary interest in Item 4 – Grant Applications as the application by TEDx Corsham involved The Pound Arts Trust. Councillor Belcher is Wiltshire Council's Corsham Area Board representative on Pound Arts. She remained in the meeting during the discussion on the application but did not take part.

Councillor T Ellis declared a non-pecuniary interest in Item 5 – Detailed Income and Expenditure Accounts when possible proposals were discussed to alleviate a flooding problem in the vicinity of her residence. She left the meeting for the discussion on the item.

3. Matters Arising from the Notes of the Finance and Administration Committee meeting held on 20 April 2022

There were no matters arising.

4. Grant Applications (Second Round)

Five grant applications were considered.

Agreed

- i) That, subject to further details of the estimated cost of the event being provided to the satisfaction of the Chief Executive in consultation with the Committee Chair, Wiltshire Air Ambulance be awarded £500 towards a Family Fun Day with dog show to raise money for Wiltshire Air Ambulance.
- ii) That TEDx Corsham be awarded £500 towards a TEDx Educational event for Corsham residents.
- iii) That Corsham Windband Association be awarded £500 towards instrumental lessons for children and maintenance, storage and insurance of instruments.
- iv) That Age UK Wiltshire be awarded £500 towards venue hire and advertising/promotion to attract returning and new members to exercise sessions for older people.

Section 137 Application

- v) That the Park Place Neighbourhood Watch Scheme be awarded £500 towards a defibrillator for Park Place. The applicant was strongly encouraged to consider siting the defibrillator on public land rather than private property, and to explore the possibility of purchasing a solar-powered device.

5. Detailed Income and Expenditure Accounts (including the Town Hall)

The Committee reviewed and noted the Income and Expenditure Accounts and Financial Report.

It was suggested that a short commentary on the balance of available funds be included. The Chief Executive would be happy to produce this for future meetings.

The Chief Executive flagged up an issue with Arnold House roof which had been identified through a recent building survey and by a tenant. An estimate to re-roof the property had been received but further information would be necessary before a decision to repair, or re-roof could be made.

The Town Council had been approached by Wiltshire Council's Drainage Team regarding a proposal to address problems of flooding at Monks Lane Pool, Gastard. The Principal Drainage Engineer was seeking a financial contribution of £10,000 to £20,000 towards the major project. The Chief Executive would send further information to Councillors for their views and to seek 'in principle' support.

The meeting commenced online at 7.30pm and closed at 9.13pm. There were four members of the public present at the start of the meeting and none at the end.