

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 11 July 2022**

Present Councillor S Abbott (Chairman)
Councillors H Belcher, N Brakspear, J Brook, A Brown, T Ellis, N Farmer,
R Hopkinson, D Jarman, A Morris, G Ward, A White

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)
Mrs S Thomas (Head of Community Services)

MH 12/22 Apologies

Apologies were received from Councillors T Bush, A Crockford, M Jackson,
G McCaffery, J Robertson and T Smith.

MH 13/22 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 14/22 Minutes of the Meeting of the Trustees held on 13 June 2022

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 15/22 Matters Arising from the above Minutes

There were no matters arising.

MH 16/22 Authorisation of Cheques and Payments

Invoices for Payment - Methuen Hall - 11 July 2022

Online Banking Payments

Name

Corsham Town Council - Cleaning and Open/Close Town Hall	£516.78
IWS - Water Hygiene Checks	£625.25
Cathedral Leasing Ltd - Supply of Hygiene Services	£182.52
Amac Window Cleaning - Window Cleaning Town Hall	£216.00

Cheques

There were none

Sub-total

£1,540.55

Cheques / IB Transfers Paid Outside of Meeting

Payments made by Direct Debit

Wiltshire Council – Non-Domestic Rates

£96.00

West Mercia Energy - Gas

£213.05

West Mercia Energy - Electricity

no invoice

Hills Waste Solutions Ltd - Duty of Care Charge

£9.60

Sub-total

£318.65

TOTAL

£1,859.20

Resolved

That the accounts be authorised for payment.

The meeting commenced at 9.09pm and closed at 9.10pm. There were no members of the public present.

CHAIRMAN

DATE