

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 9 May 2022**

Present Councillor H Belcher (Vice Chair)
Councillors N Brakspear, J Brook, A Brown, A Crockford, T Ellis, N Farmer,
R Hopkinson, D Jarman, G McCaffery, A Morris, A White and R Williams

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 01/22 Apologies

Apologies were received from Councillors S Abbott, T Bush, J Robertson and G Ward.

MH 02/22 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 03/22 Minutes of the Meeting of the Trustees held on 11 April 2022

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 04/22 Matters Arising from the above Minutes

There were no matters arising.

MH 05/22 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Cleaning Town Hall	£481.14
Dentons Directory - Advertising in 2023 Edition	£111.00
The Cumbria Clock Company Ltd - Town Hall Clock Service	£174.00
Ultra Warm Ltd - Overflow Running Continuously	£90.00
The Business Exchange - Advertising Town Hall	£420.00

Pickerings Lifts - Emergency Call-Out Lift Doors Stuck Open	£388.66
M B Bells Ltd - Replace 63amp Lift Isolator Fuse for a 32amp Fuse	£430.33
Travis Perkins - Redwood Timber for Town Hall Planters	£288.30
Zurich Insurance - Annual Insurance Premium	£2,800.00
Cheques	
There were none	
Sub-total	£5,183.43
Cheques / IB Transfers Paid Outside of Meeting	
Richard Henley Plumbing - Plumbing Work at Town Hall	£528.00
Payments made by Direct Debit	
Wiltshire Council – Non-Domestic Rates	£96.00
West Mercia Energy – Gas – No Bill Received	0.00
West Mercia Energy - Electricity	£597.32
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60
Water2Business - Town Hall Water Charges	£683.98
Sub-total	£1,914.90
TOTAL	£7,098.33

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.16pm and closed at 8.18pm. There were no members of the public present.

CHAIRMAN

DATE