

**Town Hall, High Street, Corsham, Wiltshire SN13 0EZ**

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3 January 2023

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 9 January 2023 at 7.30pm.

**Covid-19 Requirements: Please follow the Guidance for Attending In-person Meetings (Revised November 2022)**

*Please would members of the Accounts Sub-committee arrive by 7.10pm.*

Yours sincerely



David J Martin  
CHIEF EXECUTIVE

### **AGENDA**

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 12 December 2022 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.
7. Corsham Youth Zone Update – Emma Drage, Youth Work Manager for Corsham Youth Zone will give a brief update on CYZ activity and answer questions. The Town Council contributes to the running cost of the group – *for discussion*.

8. Chairman's Announcements.
9. Correspondence –
  - i) As mentioned in Members Information Sheet No. 535 – *to note*.
  - ii) Late correspondence – *to note*.
10. Reports from Council representatives appointed to outside bodies.
11. Minutes of the Council (Planning) Meeting held on 14 December 2022 – *attached*.
12. Matters Arising from the above Minutes – *for information only*.
13. Minutes of the Council (Planning) Meeting held on 4 January 2023 – *to follow*.
14. Matters Arising from the above Minutes – *for information only*.
15. Budget and Precept for 2023/24 – With reference to the recent round of committee meetings and the report to the Finance and Administration Committee meeting on 7 December, the draft budget is attached (see DRAFT for 2023/24 column). The Town Council's overall draft budget currently shows an increase in spend of £45,839 with a precept increase of £33,536 (3.07%). However, the increase in the number of Band D Equivalent properties, by 8.43 in 2023/24, reduces the figure to 2.89% per property. The overall Band D Equivalent charge would increase from £220.30 to £226.66 (an increase of £6.36 per year).

#### *Recommendation*

It is recommended that the draft budget proposals be approved by the Full Council, with a budget of £1,274,615 and a precept of £1,126,728 for 2023/24.

16. Strategic Plan 2022-2026 Update (*Minute 115/21 and others*) – Further to the approval of the Strategic Plan, the document has been designed for proofreading, publication and distribution. An Easy Read summary of the Strategic Plan and the Community Engagement Strategy are being commissioned. The first monitoring report in the form of a RAG (Red/Amber/Green) Report and update sheet are attached. All tasks are on target at present – *for information and comment*.
17. Issues for Corsham Area Board Consideration (*Minute 130/22 and others*)
  - i) The Chief Executive will provide an update on any information received regarding the Springfield Community Campus booking system as discussed at the previous meeting.
  - ii) To identify any other issues for Area Board consideration.
18. Authorisation of cheques and payments – A list will be available at the meeting.

**A Meeting of the Accounts Sub-committee will take place at 7.10pm.**

**The Methuen (Town) Hall meeting will take place immediately after the Council meeting.**