

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 10 October 2022**

Present Councillor S Abbott (Chairman)
Councillors H Belcher, N Brakspear, J Brook, A Brown, T Bush, T Ellis,
R Hopkinson, D Jarman, J Robertson, R Williams and A White

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 22/22 Apologies

Apologies were received from Councillors A Crockford, N Farmer, M Jackson,
G McCaffery and G Ward.

MH 23/22 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 24/22 Minutes of the Meeting of the Trustees held on 8 August 2022

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 25/22 Matters Arising from the above Minutes

There were no matters arising.

MH 26/22 Authorisation of Cheques and Payments

Online Banking Payments - September

Name	
Corsham Town Council - Cleaning and Open/Close Town Hall	£516.78
Corsham Town Council - Dehumidifier Purchased on Charge Card	£160.00
Limeway Wiltshire - Lime Plaster Ceiling Repair in Main Office	£1,520.00
IWS Water Hygiene - Water Hygiene Service June to August	£625.25
Charles Saunders - Toilet Paper, Cleaning Cloths and Toilet Cleaner	£84.62
Resonics Ltd - Mute Sound Absorbing Towers for Town Hall	£5,056.80
WES Doors - Resolve Sensor Fault on Automatic Doors	£108.00

Cheques	
There were none	
Sub-total	£8,071.45
Payments made by Direct Debit	
Wiltshire Council - Non-Domestic Rates	£96.00
West Mercia Energy - Gas	£199.50
West Mercia Energy - Electricity	£538.36
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60
Sub-total	£843.46
TOTAL	<u>£8,914.91</u>

Online Banking Payments - October
Name

Corsham Town Council - Cleaning and Open/Close Town Hall	£576.18
Ultrawarm - Immersion Heater Repairs	£90.00
IWS - Water Hygiene Service	£490.85
Amazon Business - 48 Teaspoons	£29.96
AKD Property Services - Redecoration of Town Hall Doors Including Paint	£1,229.00
Cathedral Leasing Limited - Hygiene Services	£198.11
Alarms and Electrical - Emergency Light Repair in Town Hall	£59.23

Cheques	
There were none	
Sub-total	£2,673.33
Payments made by Direct Debit	
Wiltshire Council - Non-Domestic Rates	£96.00
West Mercia Energy - Gas	£196.93
West Mercia Energy - Electricity	£575.03
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60
Sub-total	£877.56
TOTAL	<u>£3,550.89</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 9.21pm and closed at 9.22pm. There were no members of the public present.

CHAIRMAN

DATE