

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 12 December 2022**

Present Councillor S Abbott (Chairman)
Councillors H Belcher, N Brakspear, J Brook, A Brown, T Bush,
A Crockford, T Ellis, G McCaffrey, S Senior, A White and R Williams

Attending online Councillor R Hopkinson, A Mackie, J Robertson and G Ward

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 32/22 Apologies

Apologies were received from Councillors N Farmer, M Jackson, D Jarman and A Thomas.

MH 33/22 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 34/22 Minutes of the Meeting of the Trustees held on 14 November 2022

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 35/22 Matters Arising from the above Minutes

There were no matters arising.

**MH 36/22 Authorisation of Cheques and Payments
Online Banking Payments
Name**

Corsham Town Council - Cleaning and Open/Close Town Hall	£676.01
Clarity Water Hygiene Specialists - Supply Legionella Water Hygiene Logbook and Annual Monitoring	£910.50

Cheques
There were none

Sub-total **£1,586.51**

Cheques / IB Transfers Paid Outside of Meeting
There were none

Payments made by Direct Debit	
Wiltshire Council - Non-Domestic Rates	£96.00
West Mercia Energy - Gas	£416.60
West Mercia Energy - Electricity	no invoice
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60
Sub-total	£522.20

TOTAL **£2,108.71**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 9.04pm and closed at 9.05pm. There were no members of the public present.

CHAIRMAN

DATE