

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 14 November 2022**

Present Councillor S Abbott (Chairman)
Councillors H Belcher, N Brakspear, J Brook, A Brown, A Crockford, T Ellis,
D Jarman, A Mackie, G McCaffrey, G Ward and A White

Attending online Councillor J Roberton

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)
Councillor D Walters (Wiltshire Council)

MH 27/22 Apologies

Apologies were received from Councillors N Farmer, R Hopkinson, M Jackson and R Williams.

MH 28/22 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 29/22 Minutes of the Meeting of the Trustees held on 10 October 2022

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 30/22 Matters Arising from the above Minutes

There were no matters arising.

**MH 31/22 Authorisation of Cheques and Payments
Online Banking Payments**

Name

Corsham Town Council - Cleaning and Open/Close Town Hall	£576.18
Adam Walton - Hall Hire Deposit Refund Event Paid from Environment Project Budget	£36.00
M B Bells Ltd - 5 Year Electrical Test/Inspection at Town Hall	£655.20
Amac Window Cleaning - Window cleaning Town Hall	£216.00
Ultra Warm - Hot Water Repair in Gents at Town Hall	£90.00
Charles Saunders - Paper Towels	£83.30

Clarity Assessment - Legionella Risk Assessments for Town Hall £299.40

Cheques

There were none

Sub-total £1,956.08

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council – Non-Domestic Rates £96.00

West Mercia Energy - Gas £213.72

West Mercia Energy - Electricity £550.82

Hills Waste Solutions Ltd - Duty of Care Charge £9.60

Water to Business - Town Hall Water Charges £270.96

Sub-total £1,141.10

TOTAL £3,097.18

Resolved

That the accounts be authorised for payment.

The meeting commenced at 9.24pm and closed at 9.26pm. There were no members of the public present.

CHAIRMAN

DATE