

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 8 August 2022**

**Present** Councillor S Abbott (Chairman)  
Councillors H Belcher, N Brakspear, J Brook, A Brown, T Bush, T Ellis,  
N Farmer, R Hopkinson, D Jarman, A Morris, G Ward and R Williams

**In Attendance** Mrs M Jones (Head of Finance and Administration)  
Mrs R Sellens (Administration Officer)

**MH 17/22 Apologies**

Apologies were received from Councillors M Jackson, G McCaffery, J Robertson,  
T Smith and A White.

**MH 18/22 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of  
Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 19/22 Minutes of the Meeting of the Trustees held on 11 July 2022**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 20/22 Matters Arising from the above Minutes**

There were no matters arising.

**MH 21/22 Authorisation of Cheques and Payments**

**Online Banking Payments**

**Name**

Corsham Town Council - Cleaning and Open/Close Town Hall	£552.42
Hextalls - Building Survey Town Hall	£540.00
Langley Nurseries - Summer Planted Window Boxes and Hanging Baskets	£348.00
Ultra Warm Ltd - 2 x Boilers and 12 Heaters Serviced in Town Hall	£1,025.03
M B Bells - Remove Light Fitting in Main Office for Ceiling to be Plastered	£132.60
Travis Perkins - Plumbing Items for Men's Toilet in Town Hall	£11.59
Charles Saunders - Caretakers Consumables	£114.07

**Cheques**

There were none

**Sub-total**

**£2,723.71**

**Cheques / IB Transfers Paid Outside of Meeting**

There were none.

**Payments made by Direct Debit**

Wiltshire Council – Non-Domestic Rates	£96.00
West Mercia Energy - Gas, April - June 2022	£1,136.90
West Mercia Energy - Electricity, April – June 2022	£2,308.10
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60

**Sub-total**

**£3,550.60**

**TOTAL**

**£6,274.31**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.23pm and closed at 8.24pm. There were no members of the public present.

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CHAIRMAN

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DATE