



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ
Tel: 01249 702130 Email: towncouncil@corsham.gov.uk www.corsham.gov.uk

HIRE CHARGES (1 April 2023 – 31 March 2024)

MAIN HALL

	<i>Local Charity / non profit organisations</i>	<i>Standard/Commercial</i>
Per Session (4 hours)	£94.00 (£78.33+15.67 VAT)	£120.00 (£100.00+20.00 VAT)
Each Hour (before Midnight)	£28.00 (£23.33+4.67 VAT)	£36.00 (£30.00+6.00 VAT)
Each Hour (after Midnight)	£53.00 (£44.17+8.83 VAT)	£72.00 (£60.00+12.00 VAT)
Booking Fee (non-refundable)	£39.00 (£32.50+6.50 VAT)	£39.00 (£32.50+6.50 VAT)
Open and close for break between set up and event	£20.00 (£16.67+3.33 VAT)	£20.00 (£16.67+3.33 VAT)
Deposit (refundable) (extra cleaning/damage)	£100.00*	£200.00*

***Deposit (refundable) of £500 required when alcohol is available at functions**

A 15% discount for regular hirers who book for 6 weeks or more is available.

Setting Up Charges £30.00 (£25.00+5.00 VAT) (Tables and chairs belonging to the Town Hall)
Taking Down Charges £30.00 (£25.00+5.00 VAT) (Tables and chairs belonging to the Town Hall)

**Minimum charges apply outside of office hours
(9.00am – 5.00pm, Monday – Thursday, 9.00am – 4.30pm Friday)**

Weekdays/Saturdays	£ 62.00 (£51.67+10.33 VAT)
Sundays	£ 75.00 (£62.50+12.50 VAT)
Bank Holidays	£ 90.00 (£75.00+15.00 VAT)
Out of Hours Visits	from £25.00 (£20.83+4.17 VAT)