

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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2 November 2021

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held **at the Town Hall** on Monday 8 November 2021 at 7.30pm.

**Covid-19 Requirements: Please follow the attached Guidance (updated September 2021) for Attending In-person Meetings.**

*Please would members of the Accounts Sub-committee arrive by 7.10pm.*

Yours sincerely



David J Martin  
CHIEF EXECUTIVE

## AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.  
  
To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
4. Minutes of the Council Meeting held on 11 October 2021 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues.
7. Chairman's Announcements.

8. Correspondence –
  - i) As mentioned in Members Information Sheet Nos. 506 and 507 (to follow) – *to note.*
  - ii) Late correspondence – *to note.*
9. Reports from Council representatives appointed to outside bodies.
10. Notes of Recent Meetings – The following notes of informal Committee and Council (Planning) Meetings are available for information and comment:

Finance and Administration 20 October 2021 – *attached.*

Council (Planning) held on 27 October 2021 – *attached.*

Community Services held on 3 November 2021 – *to follow.*

– *for information and comment.*
11. Corsham Railway Station – Wiltshire Council’s bid to the Department for Transport for funding a feasibility study for a new railway station in Corsham has been approved (see attached DfT letter and Wiltshire Council statement). This is a very positive step towards delivering the new station. A maximum of £50,000 has been awarded but is only part of the cost. The Town Council has previously approved up to £11,000 towards the work. We have a further £17,228 earmarked towards the Station. Councillors are asked to consider how the Town Council and Town Team (comprising Councillors S Abbott, R Hopkinson, A White and A Crockford (Reserve) might offer to help Wiltshire Council in the next stages. The Neighbourhood Plan Delivery and Monitoring Group is also exploring the land ownership aspects of the station and has information which may be of use to Wiltshire Council and its consultants – *for discussion.*
12. Vacancies on Committees (*Minute 113/21 and others*) – Further to previous meetings there are opportunities to fill the remaining committee vacancies. Any unfilled vacancies following this meeting can be filled at future meetings. The current vacancies are:

Community Services – one  
Finance and Administration – one

If any Councillor would like to fulfil either of the above roles, they can be appointed at the Council meeting – *for consideration.*
13. Council Vacancies (*Minute 114/21 and others*) – There are three Town Councillor vacancies for co-option in Corsham Ladbrook Ward (1) and Corsham Neston Ward (2). Nominations to fill the vacancies which followed the local elections have been advertised but no nominations were received by the closing date of 1 November. The closing date has been extended again and now closes at 5pm on Monday 6 December – *to note.*
14. Issues for Corsham Area Board Consideration (*Various Minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited.*

15. Covid-19 Emergency Update/Recovery Plan – The Chief Executive will give an update on Covid-19 matters – *for consideration*.
16. Authorisation of cheques and payments – A list will be available at the meeting.

**A Meeting of the Accounts Sub-committee will take place at 7.10pm.**

**The Methuen (Town) Hall meeting will take place immediately after the Council meeting.**