

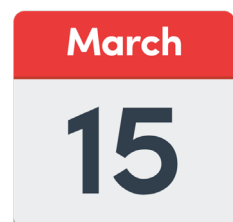
Corsham Town Council Community Awards 2024

Rules and Form



Easy read booklet

Tell us who you want
to nominate by
Friday 15 March 2024



Who we are and what this booklet is about



We are **Corsham Town Council**.



This booklet tells you about our **Corsham Community Awards** and how you can nominate someone.



Community means the area where you live or work.



Nominate means you tell us about someone who you think should win an award.

About the awards



These awards are to thank people for the hard work they have done to make Corsham a better place to live, work and visit.



We will give out at least **3** awards. You can nominate a person or a group to win.



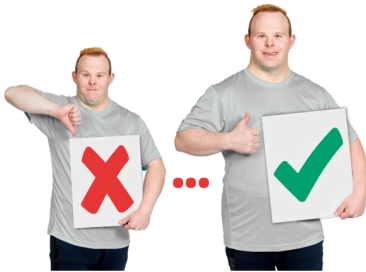
We will have an awards show on **18 April 2024** called **Corsham Celebrates** where we will thank the winners and tell local people about their great work.



Photos will be taken at the awards show and might be used on our website and in **publicity**.

Publicity means things like social media, posters and local newspapers.

What you can nominate someone for



There are lots of things people do that make Corsham a better place.



You could nominate someone who has

- helped young people
- helped older people
- helped their school or community
- worked for free to make Corsham better
- done very well in a sport, coaching or set up a sports club
- made great art, like dance, music or writing
- done something good for the **environment**.



Environment means the air, water, and land around us.

The rules



The people who decide who will win the awards cannot nominate someone.



The person you nominate does not have to live in Corsham, but their work must have made Corsham better.



You **are** allowed to nominate

- people of any age
- someone who was nominated before
- someone who won before 2019.



You **are not** allowed to nominate

- yourself
- a town councillor
- anyone who works for us at Corsham Council
- someone who won this award or the Chairman's Award after 2019.



You can check with us if the person you want to nominate can be nominated.



We will tell people that they have been nominated after we decide the winners.

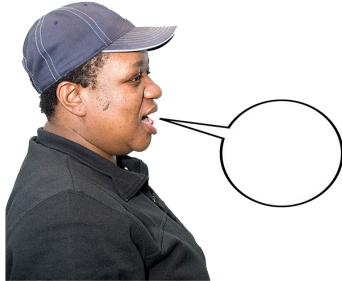


The winners will not change once we have chosen them.



The winners will get a framed certificate.

How to nominate someone



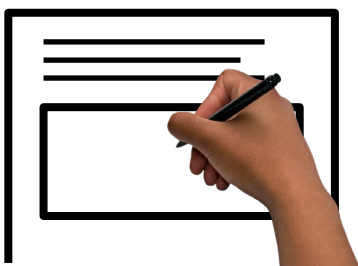
Use this form to tell us the person or group you want to nominate. This is called your **nominee**.



You can complete this form on your computer, or you can print it and complete it with a pen.



- If you complete this form on a computer, click the box underneath each question and type your answer.



- If you complete this form with a pen, write your answer in the box underneath each question.

The form

About you

What is your name?



What is your address?



The form

What is your email address?



What is your phone number?



About your nominee

What is your nominee's name?



If your nominee is under 18 years old,
how old are they?



The form



What is your nominee's address?

What is your nominee's email address?

You do not have to answer this question.



What is your nominee's phone number?



The form

Use this box to tell us about your nominee and why they should win an award. You can say as much or as little as you like. Use extra pieces of paper if you need to.



End of form

Where to send your form



Email your completed form to
sthomas@corsham.gov.uk



If you do not want to complete this form, you can tell us the information in an email and send it to
sthomas@corsham.gov.uk



Post your printed form to
Sharon Thomas
Head of Community Services
Corsham Town Hall
High Street
Corsham
SN13 0EZ



Tell us who you want to nominate by
Friday 15 March 2024.

We will not tell you if we get your form.

More information



We might ask for more information from you or your nominee after you send us this form.



To find out how we use your personal data, go to this website
www.corsham.gov.uk/information/policies.php



Personal data is information about you, like your name, address or age.



Your personal data will only be used for the Community Awards.

Thank you



If you have any questions, call us
on this number
01249 702130.



Thank you for nominating someone
who makes Corsham great.



Thank you to A2i for the words
www.a2i.co.uk (reference 38587)

The full version of this document is called
“Corsham Town Council Community Awards 2024
Awards Criteria and Nomination Form”