

**Minutes of the Neighbourhood Plan Delivery and Monitoring Group Meeting
held on Thursday 10 August 2023**

Present Councillor S Abbott (Chair)
Councillor N Brakspear
Councillor R Williams

In Attendance K Gilby (Finance and Planning Officer)
D Martin (Chief Executive)

In Attendance Online P Whalley

DMG 159 Apologies

Apologies had been received from Councillors N Farmer, R Hopkinson, and G McCaffery, also from P Tapscott.

DMG 160 Public Question Time and Petitions.

There were none.

DMG 161 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

DMG 162 Minutes of the Neighbourhood Plan Delivery and Monitoring Group Meeting held on Thursday 18 May 2023.

Agreed: That the Minutes be approved.

DMG 163 Matters arising from the above Minutes

DMG 150 - A meeting with Box NP Group took place on 7 July. The notes had been issued to the members of the group.

A poster was being displayed asking for expressions of interest to join the group.

The Neighbourhood Plan Training Session took place on 3 July.

The wish list for sites 3 and 4 had previously been sent to our Link Officer, Louise Tilsed at Wiltshire Council along with evidence gathered to support the items inclusion.

DMG 164 GreenSquareAccord Garage Sites

GreenSquareAccord was looking at the possibility of redeveloping some of its garage sites. Members of the Neighbourhood Plan Delivery and Monitoring Group had assessed the sites and most were considered developable.

Agreed: K Gilby to arrange a meeting with Councillors N Brakspear and R Williams and P Whalley to try to categorise the sites in terms of those most acceptable to be developed. The results would then be shared with Kindon Paddon at GreenSquareAccord.

DMG 165 Call for Sites

Locality has produced a toolkit for neighbourhood planners on how to assess and allocate sites for development which is available online - <https://neighbourhoodplanning.org/toolkits-and-guidance/assess-allocate-sites-development/>.

Other Neighbourhood Plan Groups had been contacted and of the two responses (Hungerford and Royal Wootton Bassett) both had used planning consultants and the process did bring new sites forward for consideration.

Wiltshire Council's call for sites is ongoing.

Agreed: Not to initiate a call for sites or to promote Wiltshire Council's call for sites at this time.

DMG 166 Draft Updated Batscape Strategy

A meeting with Johns Associates and Wiltshire Council's Ecologists was planned for early September.

Agreed: D Martin and Councillor S Abbott to be invited to the meeting once arranged.

DMG 167 Corsham Neighbourhood Plan Delivery and Monitoring Group Action Plan and Corsham Neighbourhood Plan Review Action Plan

NP Action Plan – The NP Action Plan was reviewed - most of the items on the action plan were complete or ongoing. Action point 2 – Awaiting the outcome of the SOBC. Action Point 4 – Meetings with Box NP Group were ongoing. Action Point 5 – Meetings with GreenSquare Accord were ongoing. Action Point 7 – The review of the NP would be a good opportunity to engage with residents of the newer developments.

NP Review Action Plan – The NP Review Action Plan was considered - Action Points 1 and 2 were ongoing. Action Point 3 – T Smith had left the group but would be asked to re-join. Action Point 4 – would be discussed later in the meeting.

Agreed: That progress on the Action Plans be noted.

That the Corsham Design Guide should be reviewed in light of the new Wiltshire Design Guide.

To undertake a review of a small number of sites to determine if NP policies have been effective.

To start to look for consultants for the NP Review.

DMG 168 Agenda Item 10 Membership of the Group

The Pickwick Association had been approached to put forward a representative to join the Group. In response it had suggested the possibility of sending a representative dependent on who was available on the day in question.

Agreed: To thank the Pickwick Association for their suggestion and ask if it would be possible to have a named representative with a substitute if they were not available to try to ensure better continuity.

An expression of interest had also been received from local resident Jack Peeters. Mr Peeters had worked in Planning for over 50 years and had also previously been a Parish Councillor elsewhere.

Agreed: To ask Mr Peeters to join the Group.

DMG169 Local Plan Review

The papers for the Local Plan Review were considered at Wiltshire Council's Cabinet and Council meetings in July. A Consultation was planned for the autumn. The housing target for Corsham is 360 from 2020-2038. 105 of these are accounted for as completions and commitments. 105 are an allocation in the plan on land South of Dicketts Road. 110 of the remainder are expected to come forward over the plan period on small sites of up to 10 dwellings. The Neighbourhood Plan review is asked to find a site or sites for the remaining 40.

Agreed: It would be useful for members to read the Corsham parts of the review once the consultation starts. K Gilby to alert members to the papers once available.

DMG 170 Date and time of next meeting.

To be arranged once the dates of the consultation on the Local Plan Review were announced.