



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ
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HALL HIRE CHARGES (1 April 2024 – 31 March 2025)

	<i>Local Charity / non profit organisations</i>	<i>Standard/Commercial</i>
Per Session (4 hours)	£98.00 (£81.67+16.33 VAT)	£126.00 (£105.00+21.00 VAT)
Each Hour (before Midnight)	£30.00 (£25.00 + 5.00 VAT)	£38.00 (£31.67+6.33 VAT)
Each Hour (after Midnight)	£55.00 (£45.83+9.17 VAT)	£75.00 (£62.50+12.50 VAT)
Booking Fee (non-refundable)	£41.00 (£34.17+6.83 VAT)	£41.00 (£34.17+6.83 VAT)
Open and close for break between set up and event	£21.00 (£17.50+3.50 VAT)	£21.00 (£17.50+3.50 VAT)
Damage Deposit	£100.00*	£200.00*

***Deposit (refundable) of £500 required when alcohol is available at functions**

A 15% discount for regular hirers who book for 6 weeks, or more is available.

Setting Up Charges £30.00 (£25.00+5.00 VAT) (Tables and chairs belonging to the Town Hall)
Taking Down Charges £30.00 (£25.00+5.00 VAT) (Tables and chairs belonging to the Town Hall)

**Minimum charges apply outside of office hours
(9.00am – 5.00pm, Monday – Thursday, 9.00am – 4.30pm Friday)**

Weekdays/Saturdays	£ 65.00 (£54.17+10.83 VAT)
Sundays	£ 78.00 (£65.00+13.00 VAT)
Bank Holidays	£ 95.00 (£79.17+15.83 VAT)
Out of Hours Visits	from £26.00 (£21.67+4.33 VAT)

November 2023