



**Climate Change Action Plan
2022-2030**

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1. Introduction

This document sets out what Corsham Town Council is doing to reduce the impact of climate change on our community through reducing carbon emissions, improving biodiversity, building resilience to extreme weather, reducing fuel poverty and supporting a greener economy.

The document explains the roles, opportunities and drivers for Town Council-led action and sets out the benefits for local people and places.

Our aim is to achieve positive outcomes for Corsham's residents, businesses, visitors and the natural environment.

2. Our Commitment to Action

Climate change is the large-scale, long-term shift in the planet's weather patterns and average temperatures. To avoid significant increases in the average surface temperature, we must cut greenhouse gas emissions and switch to renewable energy sources. We also need to use land more sustainably.

In 2019, the Town Council made a commitment to reduce the carbon footprint of our community in support of Government and Wiltshire Council's targets and commitments to reducing carbon emissions. It held an Environmental Group launch event in November 2019 and established an Environmental Task Group of the Town Council and local interest groups to take action on climate change. The purpose of the group is to influence, facilitate, communicate and carry out projects that will result in a lower carbon footprint for Corsham parish area.

In October 2021, Corsham Town Council declared a climate and ecological emergency stating:

'Corsham Town Council fully accepts the need for urgent action in response to the climate and ecological emergencies that we face. We are committed to reducing the carbon footprint of our community in support of Government and Wiltshire Council targets to reduce carbon emissions. We are implementing a carbon reduction plan for our own operations which will enable us to achieve net zero carbon emissions by 2030. From 2022, we will implement a biodiversity action plan to protect and enhance our green and blue infrastructure.'

The Town Council was making progress towards reducing its carbon emissions and managing its resources in an environmentally sensitive way prior to the declaration. Since the declaration, we have been more focussed on environmental issues and carbon reduction across all our activities.

Some of the actions already taken include setting up a community focussed environmental task group and employing a full-time Environmental Officer to commission, produce and deliver carbon reduction and biodiversity action plans.

Beyond the Town Council's own assets and services and clear environmental improvements, there are co-benefits of taking action on climate change including

economic - job creation, and social - equity and social cohesion, health and well-being, resilience and community engagement.

As a local council we are taking on a leadership role in creating a low carbon and climate-resilient community.

Individual Councillors also have a key role to play in offering vision and direction to local groups; representing local concerns and views; encouraging residents and businesses to participate and facilitating and encouraging coordinated action.

3. How we will achieve our Objectives

Society is dependent on our climate and biodiversity;, we need to acknowledge the impact that the decisions we make have on these natural systems.

Consideration of our climate and nature are ingrained in what we do and the decisions we make.

Our goal is to ensure that the climate and ecological emergencies are at the centre of all our decisions, so we reach net zero carbon emissions by 2030.

Our key decision-making processes include listening and engaging with our community; establishing and maintaining partnerships; empowering people and groups; providing support, funding and information; representing, through advocating for change, and looking after the interests of vulnerable people. We will provide transparency and accountability about our goals, actions and progress against targets.

Our key decisions involve considering how we will help meet national and local net zero carbon targets, reduce air pollution and protect and restore nature.

We will offer carbon literacy training for all Councillors and staff. It is important to ensure that everyone is trained in carbon literacy so they can work towards cutting carbon emissions in their work and make informed decisions.

4. Finance and Resources

Our goal is to have sufficient resources to invest in the changes needed to meet carbon reduction and biodiversity goals. We plan to maximise opportunities to bring investment into the town through external funding mechanisms.

As well as our own resources, we will use planning mechanisms such as Section 106 agreements and the Community Infrastructure Levy to fund climate actions and biodiversity improvement projects.

We will provide a community grant budget which local groups can apply to for funds towards carbon reduction projects.

We will continue to seek to procure locally sourced services and products, or Fairtrade alternatives where available.

We will review our investments with banks and move away from those who have investments in the fossil fuel industry.

5. Community Engagement

Active engagement with residents and businesses is essential in realising the benefits of adapting and responding to the challenges of climate change and in the creation of a low carbon and climate-resilient community.

There are significant opportunities for coordinated action to help deliver local priorities, improve health, save money, boost the local economy, improve the transport system and enhance biodiversity and the natural environment.

Environment-linked community engagement initiatives already underway include:

- *Leading, managing and administrating the Environmental Task Group of Councillors, residents and key stakeholders.*
- *Survey of the local schools on their carbon reduction and biodiversity plans and awareness.*
- *Organising a community Eco Fair to facilitate communication between residents and the Town Council on climate action that people want to see.*
- *Reviewing and improving how we involve residents in our decision-making processes.*
- *Working closely with Corsham Climate Action to promote, support and encourage action on climate change locally and further afield.*

6. Influencing Others

Addressing climate change requires action across the whole of society. By working together, we will be able to share resources and expertise and have a greater impact on cutting carbon emissions locally. Our goal is to encourage and support others with their contribution to addressing the climate and ecological emergencies. We will lobby Wiltshire Council and other local authorities and government for zero carbon planning and delivery of services.

We are adopting a joined up approach with our local parish councils and Wiltshire Council and are an active member of the Area Board's Environment Collaboration Group.

We are keen to involve residents and stakeholders in developing and delivering our Climate Change Action Plan and Biodiversity Action Plan.

We will continue to promote community sharing and reuse to reduce waste and unnecessary consumption.

Residents - Engagement and support from residents is essential in constructing plans and we will involve a diverse range of residents from our community to help ensure a wide variety of ideas are heard and that solutions to problems are found collectively.

Businesses - We will work with local businesses to help to cut energy, water and resource use and encourage them to generate their own electricity where appropriate. We will encourage and support other entities with their contribution to addressing climate change and to increase biodiversity. We are surveying businesses on their progress toward lowering their carbon emissions and will direct them to sources of information, expertise and funding.

Schools – We are using our existing connections with the local schools to find out what they are doing to reduce carbon emissions and increase biodiversity. We are surveying each school on areas which include energy use, travel, school meals and biodiversity. We will encourage and support schools in becoming Eco-Schools.

Community Groups – We will provide information and offer support, guidance and expertise in climate change and environmental issues. Our community grants scheme will encourage applications from groups who are working towards carbon reduction and action on climate change.

7. Buildings

We acknowledge current challenges with gaining permission for energy improvements to our listed buildings: the Town Hall, Arnold House and Guide Hut. We will seek to overcome these through innovative retro-fit solutions and close working with Wiltshire Council, as the local planning authority.

Any new Town Council buildings will be designed to achieve our target of net zero carbon by 2030. New Town Council building will be an exemplar in sustainable, low energy and low carbon design.

8. Transport

Our goal is to significantly increase the proportion of people that travel by walking, cycling and public transport through support of lower carbon travel initiatives. The benefits of this include improving local health and wellbeing, encouraging investment by promoting sustainable transport and creating a cleaner environment.

Areas we are working on include:

- *Promotion of walking by supporting and promoting local walking groups and routes.*
- *Production of the Corsham Cycling Strategy and investing in the projects within the Cycling Action Plan to increase good quality cycling infrastructure and promote cycling in general.*

- *Reducing car use through measures such as promoting public transport.*
- *Working to introduce 20mph speed limits or zones in certain locations to make them more cycle and pedestrian friendly.*
- *Encouraging a shift to electric vehicles by supporting the installation of electric vehicle charging points.*
- *Including working from home in the rota for Town Council staff to reduce miles travelled.*

9. Vehicles, Plant and Grounds Equipment

We aim to deliver a transition of our own fleet and machinery to electric.

The Town Council has purchased one electric vehicle which is used daily by the grounds team. When new vehicles are needed, they will be replaced with electric ones wherever possible.

All small machinery and plant will be replaced with electric versions where feasible. This includes chainsaws, strimmers and hedge cutters.

10. Energy

Direct

The Town Council has moved to a 100% renewable energy tariff for its directly purchased electricity and gas supplies from April 2022.

We will work to reduce energy use in all council owned buildings and switch to renewable energy systems such as solar panels, heat pumps, etc. where and when feasible.

Indirect

We are looking to encourage employers and landlords to implement energy efficiency measures and renewable energy systems, starting with the larger businesses and premises.

Improving housing so that buildings can withstand rising summer temperatures, and everyone can afford to keep warm in winter is important to us. We will seek to help owner-occupied homes be more energy efficient by promoting grant schemes and supporting energy companies to provide households with insulation.

We will support the development of renewable energy and energy storage through the planning system, for example strengthening our Neighbourhood Plan policies and when responding to planning applications.

11. Water

Water is a valuable resource. We have installed water-saving devices in the Town Hall and public toilets. Our aim is to further reduce consumption at our allotment sites and in our floral displays by rainwater harvesting, promoting water butts and using more drought-resistant plant varieties.

12. Waste

Our goal is to be a sustainable community where all waste is minimised, recycled or reused as part of a circular economy approach.

The Town Council separates its plastics and cardboard for recycling and food waste is composted. We have introduced a public recycling bin scheme for the town centre and some parks and aim to extend this to all parks and play areas.

The Town Council keeps its single-use plastics to a minimum and encourages its suppliers to follow suit. Stallholders and entertainers at Town Council events are encouraged to use alternatives to single-use plastics.

We support and promote Corsham Recycling Hub at Springfield Campus and publicise Corsham Climate Action and its 'A-Z Re-use and Recycling Guide.'

We will support and promote Refill Corsham, providing free water refills to residents and visitors to the Town Hall, reducing single use plastic bottles. We will encourage more local businesses to join the scheme.

There is currently no separate waste collection for food waste in Wiltshire. The Town Council will encourage Wiltshire Council to introduce such a scheme.

13. Health and Wellbeing

Not everyone is impacted by climate change in the same way. There is a wide range of inequalities which make some people more vulnerable to its effects, such as age, race, disability and levels of income/wealth. We aim to identify those people, groups and places in our community that are more vulnerable to the impacts of climate change and to establish how we can support them.

We will work with others to support those disadvantaged through our Health and Wellbeing Group. Our Environmental Officer will work with our Community Services Officer (Health and Wellbeing) on initiatives such as:

- Helping households save money on their energy bills and keep warm by improving the energy efficiency of local homes.
- Helping the most vulnerable by identifying those most at risk from the impacts of extreme weather such as flooding, over-heating and cold.

- Collaborating with partners to promote active, healthy lifestyles and to refer those at risk of fuel poverty to sources of help.

We will target some of our resources for dealing with climate change and biodiversity to vulnerable people and the areas where they live.

14. Land Use and Planning

Our aim is to protect and enhance our own green spaces, making them more biodiverse and ensuring appropriate public access. Our Biodiversity Action Plan sets out how we will increase biodiversity and wildlife value and enhance our green and blue infrastructure. We will manage Town Council-owned land in an environmentally sensitive way. This includes minimising pesticide use and significantly increasing planting of trees, shrubs and wildflowers and the creation of ponds.

We will continue to protect our existing tree stock in order to store carbon, support nature, aid flood protection and deliver mental health benefits. Trees will only be felled where they pose an identifiable risk to people or property.

Our goal is to ensure everyone has access to nature and to restore nature to help draw down carbon pollution from the atmosphere.

As part of the review of the Corsham Neighbourhood Plan, we will ensure greater emphasis and focus on the environment and sustainability. The CNP Batscape Strategy will be reviewed and updated periodically. It will be used as a constraint to development and an indicator of the state of our natural environment. We will seek to ensure new homes meet ambitious standards of energy and water efficiency.

Our Neighbourhood Plan seeks to reduce the need to own and use a car by trying to ensure the location and design of new developments is accessible by safe cycling, walking routes and good quality public transport.

Our Biodiversity Action Plan will seek to increase the amount and quality of our green spaces and to restore nature and provide corridors connecting them for wildlife.

We will support and encourage the major landowners in restoring land for wildlife.

15. Adapting to the effects of Climate Change

Adaptation is the International Panel on Climate Change (IPCC) term for the process of taking action to prepare for and adjust to both the current effects of climate change and predicted impacts of the future.

Adaptation to climate change will protect people from higher temperatures, flooding, more extreme weather events and impacts on health and well-being. Some people are more vulnerable to these effects than others, such as those living in poverty. Corsham residents are vulnerable to a range of effects of climate change

and are likely to experience an increase in flooding, droughts and possibly wildfires as summers are predicted to get hotter and winters are expected to get wetter.

Corsham Town Council is working to adapt the town to the effects of climate change by implementing the following measures:

- Flooding - Corsham has several areas that could be at risk of flooding.

The Town Council has a Flood Plan and Flood Warden Scheme. The wardens play an important role monitoring areas affected by flooding and providing (non-emergency) assistance to vulnerable members of the community.

- Droughts - Hotter, drier summers are expected because of climate change. This will mean increased care for the vulnerable. Also, increased care of the council's outdoor spaces such as parks, nature reserves, etc.

The Town Council is reviewing the type of planting and changing to more drought resistant species.

Corsham Town Council is creating cooler spaces for people by creating tree shade or installing pergolas in parks and green spaces. Green canopies provide shade from direct sun and cooler air through transpiration. Pergolas have been installed at The Centenary Garden along Beechfield Road and in the play area in Neston Recreation Grounds. The Town Council is exploring where else to create more shade, including at Springfield play area, to protect children and adults from the sun.

- Grassfires – Areas of long grass may become at risk of fire during heatwaves. Residents may raise concerns over wildflower meadows or areas near their property left to rewild.

The Town Council will monitor and risk assess these areas during periods of extreme heat and cut them if necessary.

16. Delivery and Monitoring

Corsham Town Council's Carbon Reduction Plan and Biodiversity Action Plan will be aligned with our other plans, policies and guidance. Our overall Strategic Plan will have a focus on dealing with the effects of climate change.

Our plans will include SMART objectives along with interim and measurable carbon reduction and biodiversity targets.

We will make our plans easily visible by providing information and updates on our website. We are accountable for our actions, and we want to ensure residents know the climate action we are working on and planning.

We will set up a steering group of Councillors and officers to monitor the action plans and ensure timely progress is being made and delivered. The group will meet

throughout the year and updates will be provided to all Councillors, staff and the community.

A key target on carbon reduction is about calculating and reporting on all of greenhouse gas emissions.

We will commission an annual independent carbon footprint report, that includes all of our scope 1, 2 and 3 greenhouse gas emissions. To independently check if Corsham Town Council are on course to meet its net zero carbon by 2030 target.

5 April 2024

Appendix 1 - Carbon Reduction Plan

| Corsham Town Council's Climate Change Action Plan | | | | | | |
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| Climate Action | Target Date | Lead Officer | Impact of action on carbon footprint reduction | Scope of emissions | KPI | Comments |
| Finance and resources | | | | | | |
| 1. Create and update annually the Town Council Sustainable Procurement policy. | Ongoing | DM/GF/MJ | High | 3 | Policy reviewed and updated on an annual basis. All staff have read and understood their responsibilities to deliver the policy. | Latest update to the policy has been completed. Create sign-up sheet for all staff to show that they have read it. |
| 2. Aim to reduce the calculated supply chain emissions by purchasing locally sourced and environmentally friendly goods and services, wherever possible, in line with the Sustainable Procurement policy. | Ongoing | GF/MJ/DM/ST/JW | High | 3 | Review annual supply chain carbon emissions and look where reductions can be made. Review all purchase orders and identify purchases that do not meet the Climate Action criteria. Aim for at least 85% meeting the local/environmentally friendly criteria. | November 2023. The Carbon Footprint report for 2022/23 showed that supply chain emissions for was 27.11 tCO ₂ e. These emissions will significantly increase for any large scale investment or capital projects. Look at adding a checklist at the front of the Orders file to remind staff the need to consider local/environmentally friendly purchases. |

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| 3. Reduce greenhouse gas emissions related to the purchase of office equipment. | Ongoing | GF/DM/MJ | Medium | 3 | Office equipment emissions reduced by 90% from 2022/23 baseline of 2.36 tonnes per annum. | Look to minimize new office equipment purchasing where possible. In March 2024 office phone equipment was reduced for some staff with mobile phones. |
| 4. 100% of main contractors hired by the council have a good environmental policy by 2026. | 2026 | JW/DM/GF | Low | 3 | % of main contractors supplying a good environmental policy (any contractor paid over £30k per annum). | Latest Grounds Maintenance Contract tender states that potential contractors must have a good environmental policy. A register to track these is being created. |
| 5. Review use of all chemicals used by CTC (e.g. cleaning products, pesticides, etc.) and seek environmentally friendly alternatives. | 2024 | JW/GF | Low | 3 | All harmful chemicals replaced by environmentally friendly by 2024. Percentage of chemicals that meet the criteria. | Confirm all chemicals now being used are environmentally friendly. |
| 6. Divest all investments from fossil fuels. | 2024 | GF/MJ/DM | High | 3 | By end 2024 no investments benefit fossil fuel. | Refer to Sustainable Procurement and Investment Policy December 2022. Bank accounts to be changed by end 2024 to a non-fossil fuel supporting bank. |
| 7. Review all funding so that it aligns with the net zero ambition. | Ongoing | GF/DM/MJ/ST/JW | High | 3 | Review all funding on an annual basis and | Explore if/how the funds for free car parking can be better used to |

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| | | | | | highlight where it does not meet the criteria. | encourage active and public transport travel that supports the high street businesses. |
| 8. Spend an annual £20k Town Council budget (excluding any additional grant funding) to support the delivery of the BAP and CAP. | 2030 | GF | Medium | 3 | Review spend against budget and aim to use all funds annually to help deliver the CAP & BAP. | Current estimated total spend for the year is £8k (as of March 2024). This includes £2k for the community orchard and other planting and £2k for new bicycle hoops for the high street. |
| Community Engagement | | | | | | |
| 9. Continue to lead and manage the Environment Task Group to facilitate further climate action projects outside of the council. | Ongoing | GF | High | N/A | Number of active members and number of projects delivered by the group. Amount of carbon being saved (if possible to calculate). | Over 50 people on ETG mailing list, 10 people attended the March 28 meeting. |
| 10. Hold the Corsham Eco Fair to promote climate action taking place in Corsham through eco-friendly businesses, organisations and community groups. | Ongoing | GF | High | N/A | Hold the fair on an annual basis and monitor the impact in terms of number of stall holders and local community response. | Next ECO Fair is on Saturday 20 April 2024. Over 15 stallholders booked and activities organised for the High Street, Digital Mansions, Pound Arts Centre and Three Brewers Pub. |
| 11. Survey local schools to find out what climate and biodiversity action they are taking and work with them to support this action. | Ongoing | GF | Medium | N/A | Annual survey completed by all schools and submitted for a Corsham In Bloom Best Eco School Award. Number of schools | Two out of seven schools applied for and were reviewed for the Corsham In Bloom Best Eco School award. Two schools |

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| | | | | | supported to deliver climate and biodiversity activities. | promoting and engaging with the ECO Fair. |
| 12. Support community groups, schools and individuals with climate and biodiversity projects that they wish to pursue. | Ongoing | GF | Medium | N/A | Annually at least 8 local groups and projects supported through helping to obtain funding, attending events, providing assistance and other supporting activities. If possible calculate amount of carbon saved. | We supported Gastard Eco Church Climate Event in October 2023. Plastic Free Corsham project ongoing. Confirmed support to CCA in 2024 with promotion of climate film. Enabled CCA Corsham Court litter pick in March 2024, as part of the Keep Britain Tidy, Great Spring Clean Event. |
| 13. Award grants for local community carbon emissions reduction projects. | Ongoing | GF | High | N/A | 6 grant applications awarded and projects supported per annum that save at least 5 tonnes of carbon emissions in total per annum. | November 2023, grant awarded to Gastard community hall towards new glazing insulation. Not enough grants are being issued. For 2024 promoting and issuing more grants is the aim. |
| Influencing Others | | | | | | |
| 14. Lobby Wiltshire Council and other local authorities/ government to help promote Net Zero policies. | Ongoing | GF/KG/DM | High | 1 & 2 | Successfully lobby at least once per annum that results in an improved environmentally policy. | CTC responding to consultations on the Wiltshire Design Guide, Local Plan and Local Transport Plan (LTP4). |
| 15. Work with Renewable Energy companies (i.e. BWCE) and Corsham | Ongoing | GF | High | 1 & 2 | Support the implementation of at least 2 large projects | No projects implemented so far and no progress currently being made. |

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| businesses to install large renewable energy and insulation projects. | | | | | per annum. Each project saves at least 5 tonnes of carbon emissions annually. | |
| 16. Report on air quality monitoring annually to the Property and Amenities meeting. | Ongoing | GF | Low | N/A | Air quality data is being recorded by Wiltshire Council. Present data to Property and Amenities meeting annually. | Checking when last Wiltshire Council data was available and present to the next P&A meeting. |
| 17. Promote the council's climate action through the council website, social media pages, newsletter, etc. | Ongoing | GF | Low | N/A | At least 20 social media posts a year. Council website is 100% up to date with climate information. 4 newsletter articles a year. | Regular social media posts on biodiversity activities and other climate linked activities. Environmental section of the council website is currently being updated. |
| 18. Work with local community groups, schools, etc. to install community renewable energy systems or insulation schemes that reduces carbon emissions. | Ongoing | GF | High | 1 & 2 | At least 5 groups supported to implement carbon reduction schemes. At least 5 tonnes of carbon saved in total annually. | No projects implemented so far and no progress currently being made. |
| Buildings | | | | | | |
| 19. Improve the energy efficiency of the Town Hall building by installing insulation measures. | 2026 | GF/JW | High | 1 & 2 | Install insulation measures including loft and secondary glazing to reduce carbon emissions by at least 4 tonnes per annum by 2026. | Town Hall loft insulation work completed August 2023. Quotes being obtained for window insulation. Funding opportunities for glazing being investigated. Next |

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| | | | | | | annual carbon emissions report due April 2024. |
| 20. Install renewable energy systems on Town Hall building. | 2027 | GF/JW | High | 1 & 2 | Install solar panels and ASHPs and reduce carbon emissions by at least 7 tonnes per annum from 2027. | CO2 Target report produced March 2023. Recommendations on renewable energy systems for Town Hall to be progressed once glazing scheme completed. |
| 21. Arnold House , if retained, investigate and install renewable energy systems to make the building net zero compliant. | 2026 | GF/JW/DM | Medium | 2 | If retained install renewable energy systems by end of 2026 to reduce emissions by at least 2 tonnes per annum | If retained, next step, by the end of 2024, is to investigate the feasibility of installing solar panels/ASHP/GSHP. |
| 22. Review Guide hut/ workshop and agree future use. If retained, improve building to make it net zero compliant. | 2025 | JW/DM/GF | Low | 2 | If retained look at installing renewable energy systems and insulation to make the building net zero before 2026. Saving at least 0.5 tonnes of carbon per annum. | Investigate best course of action by end of 2024 to make the building net zero. |
| Transport | | | | | | |
| 23. Reduce staff commuting carbon emissions by at least 90% by 2030. | 2030 | GF/DM | High | 3 | Reduce staff commuting carbon emissions by at least 7.5 tonnes per annum by 2030. | Published data in Carbon Footprint Report. Raised at team meetings. Look to replace at least 25% of staff commuter car journeys with more sustainable options saving at least 0.5 tonnes |

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| | | | | | | of carbon per annum. No activities currently being implemented. |
| 24. Introduce a staff electric bike scheme to replace local journeys made by staff for work purposes. | 2024 | GF | Low | 3 | By end of 2024 at least 100 miles of journeys local staff journeys are made using an electric bicycle per annum; saving at least 0.2 tonnes of carbon emissions per annum. | Staff survey completed showing that this resource could be used. Next step is to look at obtaining a suitable bicycle and the requirements needed for using it. |
| 25. Encourage staff to use lower carbon forms of transport for work travel for journeys outside of Corsham parish. | 2026 | GF | Low | 3 | By 2026 replace at least 50% of current staff work trips made by car with lower carbon transport options saving at least 0.3 tonnes of carbon per annum. | No activities currently being implemented. |
| 26. Reduce Town Councillor travel emissions for Corsham Town Council business. | Ongoing | GF/DM | Low | 3 | Reduce councillor town council related travel emissions by 90% by 2030. | Record current emissions from Councillor business travel and determine where these emissions can be reduced. |
| 27. Support the development and delivery of a Town Transport Plan. | Ongoing | GF/DM | High | N/A | Town transport plan developed and reviewed and updated annually and funding allocated. | Town Transport Plan being developed from April 2023. November 2023 a transport survey has been created and publicised for collecting residents' views and opinions. A consultation |

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| | | | | | | event was held on 25 th November. |
| 28. Significantly increase Active Travel including the number of journeys made by bicycle, that replace higher emitting carbon journeys, throughout Corsham parish. | 2030 | GF | High | N/A | Annual survey of bike racks/bicycles on the road that attempts to determine the increase in cycling journeys per annum. Implement at least 3 initiatives annually to increase the number of cycling journeys. At least 20% more journeys by bicycle by 2030. | Infrastructure improvements ongoing annual review of completions. Section of Pockeridge Drive completed March 2023. Active Travel Group producing a bicycle map to Lacock. CTC's Town Transport Plan being produced. New bike hoops installed in the high street March 2024. |
| 29. Develop and improve public transport to help reduce car journeys. | 2030 | GF/DM | High | N/A | Local bus services show a 30% increase in usage by 2030 compared to 2019 levels. New railway station created by 2030 (contact Phil Grocock for bus usage information). | Local Travel Plan survey completed by November 2023. Promotion of the improved bus services. Supporting newly created Bus Action Group looking to encourage more bus use. |
| Vehicles, Plant and Grounds Equipment | | | | | | |
| 30. Replace all ground staff fleet with fully electric vehicles. | 2030 | JW/GF/NA | Medium | 1 | All town council vehicles fully electric by 2028. (Do not look to increase number of vehicles?). Saving at least 2.5 tonnes of carbon emissions per annum. | 1 out of 4 vehicles changed as of March 2024. |

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| 31. Replace all petrol powered equipment with electric. | 2030 | JW/GF/NA | Low | 1 | 100% of all tools electric powered by end of 2025 (list maintained by the Technical Assistant). | As of January 2024 there are 12 diesel/petrol powered tools remaining. |
| 32. All hired vehicles to be electric. | 2028 | GF/DM/JW | Low | 1 | 100% of all vehicles hired for town council business to be fully electric by 2028 saving at least 0.2 tonnes of annual carbon emissions. | Establish register of hired vehicles and identify whether these are electric or not. |
| Energy | | | | | | |
| 33. Switch to renewable energy for all council owned buildings. | Completed in April 2022 | JW | High | 2 | 100% renewable electricity and gas in April 2022 | Confirmed for 2024: the Town Council buildings are on 100% green gas and electricity tariffs. |
| 34. Encourage staff to identify and reduce energy use and wastage. | Ongoing | GF/DM | Medium | 1 & 2 | Regularly monitor and inform staff of energy usage against targets. Identify and implement at least 5 energy saving/reduction actions that reduces energy use by at least 3,000kWh per annum. | Ongoing general awareness of where energy is being used and potentially wasted. Lights and heaters regularly being switched off when not used. |
| Water | | | | | | |
| 35. Reduce carbon emissions from water usage and waste. | 2030 | GF/JW | Low | 3 | Implement annual reductions in water use and waste to reduce carbon emissions by 90% by 2030. | Aim to add sub-meters and troughs to all allotment sites agreed at Internal ETG 20/2/23. On hold due to tenant feedback. Aim to trial at |

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| | | | | | | Park Place Allotments from 2024. |
| 36. Install rain water harvesting measures where appropriate. | 2030 | GF | Low | 3 | Install at least three rainwater harvesting schemes by 2030. | Recommended for Town Hall in Energy Audit Report. Added water butts to Grove Road allotment site. |
| Waste | | | | | | |
| 37. Introduce recycling bins in public areas and parks to reduce landfill waste. | Ongoing | GF | Medium | 3 | Number of recycling bins installed annually. | Seven public recycling bins have been installed so far. Ongoing review of the potential for installing more bins. |
| 38. Measure and report quantity of recycled waste as percentage of total waste. Increase this to 90% of all waste created. | 2030 | GF/JW | Low | 3 | 90% of waste to be recycled annually by 2028. | Hills Waste Solutions send us this data monthly. Investigate ways to reduce amount of waste produced. |
| 39. Reduce total amount of waste being created by 50% by 2030. | 2030 | GF/JW | Medium | 3 | Report total amount of waste produced per annum and aim to reduce this by 2030. | Hills Waste Solutions send us this data monthly. Investigate ways to reduce amount of waste produced. |
| 40. Completely reduce the use of single-use plastic in council offices and premises. | 2025 | GF | Low | 3 | Identify single use plastics and target reduction of single use plastic to 0 kgs | Almost all single use plastics have now been eliminated from the council offices. |
| 41. Achieve Plastic Free Community Accreditation for Corsham. | 2024 | GF | Low | N/A | Awarded Plastic Free Community Status by Surfers Against Sewage by end 2024. | Almost completed with 4 more business left to be accredited. |

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| 42. Aim to move to a more paperless office. | 2030 | GF/DM/MJ | Low | 3 | Reduce paper buying and waste produced by 90% by 2030. | Look at best practice for other councils. No action currently being taken to progress this objective. |
| Health and Wellbeing | | | | | | |
| 43. Promote grants and funding available to help households improve their energy efficiency. | Ongoing | GF/VF | Medium | N/A | Actively promote and inform householders of schemes available using social media, etc. At least 5 schemes promoted annually. | Promoted government scheme for free insulation via social media and through groups such as CCA, October 23. Aiming to support CCA 2024 energy event. |
| 44. Promote active, healthy, sustainable lifestyles to children through activity days held and run by the council. | Ongoing | GF/VF | Low | N/A | At least 5 activity days run or supported per annum. | In contact with Corsham Cubs group for potential future activities. |
| Land Use and Planning | | | | | | |
| 45. Review the implementation of the Neighbourhood Plan from an environmental and sustainable planning perspective. | Ongoing | GF/KG/DM | High | N/A | Conduct an annual review that the environmental criteria of the plan are being met. | Review ongoing. |
| 46. Allotments- review policies, practices and tenancy agreement and make improvements where possible. | 2023 | JW/DM/NA | Low | N/A | Refer to allotment policies available on Town Council website. (What measurable improvements do we want to implement? Separate ones for each site?) | Policies updated and implemented in 2023. |

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| <p>47. Create and deliver a Biodiversity Action Plan (BAP) to enhance and build climate resilience in to the natural environment of Corsham parish.</p> | <p>2028</p> | <p>GF/NA</p> | <p>High</p> | <p>N/A</p> | <p>10 biodiversity objectives created from the Biodiversity Action Plan: 1: Create and maintain at least one community orchard. 2: Plant and maintain at least fifty additional trees 3: Maintain and expand wildflower areas across all applicable sites. 4: Deliver at least 5 additional pollinator planting schemes 5: Plant at least fifty additional shrubs across all applicable sites 6: Create and maintain at least five new ponds and maintain all existing ponds. 7: Create at least 5 new hedges and improve hedging across all applicable sites. 8: Maintain and improve all woodland areas. 9: Create at least 5 new additional habitats</p> | <p>Recent delivery on objectives: 1: Community orchard planted at Meriton Rec November 2023. 3: New grounds contract includes expanded wildflower areas across a number of sites. 4: Spring bulbs planted at Meriton Rec November 2023. 6: Beechfield pond cleared March 24. 7: New hedge planted at Coppershell play area January 2024. 8. Tree maintenance carried out in spring 2024. 10: Brunel men’s shed tasked to build wildlife boxes.</p> |
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| | | | | | 10: Install at least 100 new wildlife shelters | |
| Delivery and Monitoring | | | | | | |
| 48. Review and update the Town Council's Environmental Policy so that it delivers the Town Council's net zero goal. | Ongoing | GF/DM | High | N/A | Annually updated and approved by the Town Council and presented to staff. | Review and update completed and agreed by town council on 13 th November. Presented to staff at the following staff meeting. |
| 49. Create an annual Carbon Emissions report that shows year on year reduction in the Town council's carbon emissions in line with achieving net zero by 2030. | 2030 | GF | High | N/A | Annual plan completed showing year on year reductions in location based carbon emissions, from baseline year of 2022/23, in line with net zero target. | 2022/23 report produced showing annual emissions for CTC to be 36.22 tonnes of CO ₂ e (location based). Report now includes Scope 3 emissions. 2023/24 report in progress: April 2024. |
| 50. Staff and Councillors are knowledgeable about the climate emergency. | Ongoing | GF/DM | High | 1,2 & 3 | Percentage of staff and Councillors who have undertaken a climate literacy course. Percentage of staff and Councillors who have read the CAP & BAP. | Carbon literacy training delivered to all staff and 8 Councillors by January 2024. |
| 51. All staff encouraged to identify and implement changes to reduce Corsham Town Council's carbon emissions. | Ongoing | GF/DM | High | 1,2,3 | Percentage of staff that identify and implement changes a year that reduces CTC's annual carbon emissions. | Record staff ideas and changes being implemented (aim for 5 per annum). No action currently being taken on achieving this objective. |

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| 52. Raise at least £250k of external funding to deliver the Corsham Town Council's Climate Action and Biodiversity Action Plan's goals. | 2030 | GF/DM | High | 1,2 & 3 | At least £250K of funding raised by 2030. | Could including ring-fencing CIL income for projects/goals. |
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| Key: | |
| Grey | CTC Net Zero emissions reduction action |
| Red | Not started/not likely to be achieved |
| Amber | In progress/likely to be mostly achieved |
| Green | Complete/likely to be achieved |

Lead officers:

JW - James Whittleton, Head of Technical Services

DM - David Martin, Chief Executive

MJ - Maxine Jones, Head of Finance and Administration

KG - Kirsty Gilby, Finance and Planning Officer

VF - Vickie Fauset, Health and Wellbeing Officer

GF – Garry Ford, Environmental Project Officer

NA – Neil Ash, Head of Grounds Team