
Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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8 November 2024

To: Town Councillors: S Abbott, N Brakspear, T Bush, N Farmer, G McCaffery, R Williams
Wiltshire Councillor: D Walters
Others: C Johnson, J Peeters, P Tapscott, P Whalley.

Dear Councillor/Group Member

A meeting of the Corsham Neighbourhood Plan Delivery and Monitoring Group will take place at the Town Hall on Thursday 14 November 2024, commencing at 7pm.

Press and Public – To observe the meeting online, please click [here](#) or email kgilby@corsham.gov.uk for instructions. If you have any questions or wish to petition the Town Council as per Agenda item 2, please refer to the guidance on our website (<https://www.corsham.gov.uk/meetings/fullcouncil.php>).

Yours sincerely



David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Neighbourhood Plan Delivery and Monitoring Group Meeting held on 5 September 2024 - *for approval*.
5. Matters arising from the above Minutes.
 - *For information.*

6. Corsham Design Guide and Corsham Batscape Strategy Update

New developments such as Copenacre, Portland Rise and Park Place have taken place since the Corsham Design Guide was created. As part of the Neighbourhood Plan Review it would be helpful to update the Corsham Design Guide to include the new developments. A light touch review of the information contained in the existing Design Guide would also be useful to ensure that it is accurate and up to date. DLP Planning has provided a quote to give training and support for those undertaking the character assessments through site visits. Volunteers would be needed to complete the assessments. DLP would then write up the results. It may be possible to obtain grant funding to cover the cost of this. The update of the Corsham Batscape Strategy is now complete.

- *For information/discussion*

7. Local Green Spaces

DLP has provided a quote to support the Group (and hopefully the community) in identifying and assessing sites for Local Green Space Designation.

- *For information/discussion.*

8. Non-Designated Heritage Assets

Non-designated heritage assets are buildings, monuments, sites, places, areas or landscapes identified as having a degree of significance meriting consideration in planning decisions because of their heritage interest but which do not meet the criteria for designated heritage assets.

DLP has provided a quote to support the Group (and hopefully the community) in identifying and assessing sites for inclusion in a list of non-designated heritage assets.

- *For information/discussion.*

9. Grant Funding Update – We have been awarded £5,617.00 in grant funding. This has been earmarked for DLP to prepare the Reviewed Corsham Neighbourhood Plan. We have been successful in obtaining Technical Support Packages for Housing Needs Assessment and also Site Options and Assessment. The Finance and Planning Officer is exploring whether further grant funding can be secured to enable the work on the Corsham Design Guide, Local Green Spaces and Non-designated Heritage Assets to be progressed.

- *For information.*

10. Following a recent planning application (*PL/2024/08732 - 55 West Park Road* – Single-storey rear flat roof extension, two-storey side extension over existing garage) the Corsham Neighbourhood Planning Delivery and Monitoring Group is asked to consider introducing a policy or design guide for balconies to address size, scale, privacy and materials.

- *For discussion.*

11. Date and time of next meeting.