Corsham
TOWN COUNCIL

Minutes of the Meeting of Corsham Town Council as Trustee of The Methuen (Town) Hall Charity – Registration No. 222278 held at the Town Hall on Monday 11 May 2026

Present Councillor A Brown (Chair)
Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, J Coward, T Ellis, P Freestone, R Hopkinson, G McCaffery, R Munn, I Scrannage, V Steadman, G Ward and A White.

In Attendance Mrs K Gilby (Head of Finance and Administration)
Mr D Martin (Chief Executive)

MH 01/26 Apologies

Apologies were received from Councillors D Jarman and N Pocock.

MH 02/26 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 03/26 Minutes of the Meeting of the Trustees held on 13 April 2026

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 04/26 Matters Arising from the above Minutes

There were no matters arising.

MH 05/26 Independent Examiners Report and Accounts for 2025/26

The report and accounts *(attached)* were considered.

Resolved

That the report and accounts be approved.

MH 06/26 Authorisation of Cheques and Payments

Online Banking Payments

Name	
Corsham Town Council - Town Hall Cleaning and Open/Close for Lettings - April	£747.48
Auditing Solutions Ltd - Independent Examiner Service for MHT Accounts	£240.00
Breeze Environmental Ltd - Asbestos Sampling - Town Hall Staircase	£300.00
The Cumbria Clock Company - Servicing of Town Hall Clock	£282.00
Dentons - Advertising entry (MHT) in the Dentons Directory for 2026 Edition	£153.19
Rialtas - Year End Closedown (MHT Accounts)	£138.00
WES Doors - Service of Town Hall Automatic Door	£150.00

Cheques

There were none

Sub-total	***£2,010.67***

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Water2Business - Water Usage 21.10.25- 15.04.26	£829.59
West Mercia Energy - Gas (March 2026)	£491.76
West Mercia Energy - Electricity (March 2026)	£410.52
Wiltshire Council - Non-Domestic Rates Town Hall	£202.00
Sub-total	**£1,933.87**
TOTAL	**£3,944.54**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.24pm and closed at 8.25pm. There were no members of the public present at the meeting.

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CHAIR DATE