Corsham
TOWN COUNCIL

Minutes of the Meeting of Corsham Town Council as Trustee of The Methuen (Town) Hall Charity – Registration No. 222278 held at the Town Hall on Monday 14 September 2026

Present	Councillor A Brown (Chair) Councillors S Abbott, H Belcher OBE, J Brook, T Ellis, P Freestone, C Kerr, A Mackie, R Munn, N Pocock, I Scrannage, V Steadman and A White.
In Attendance	Mrs K Gilby (Head of Finance & Administration) D Martin (Chief Executive)
In Attendance Online	Councillors R Hopkinson, D Jarman and G McCaffery

MH 22/26 Apologies

Apologies had been received from Councillors A Calkin and G Ward.

MH 23/26 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 24/26 Minutes of the Meeting of the Trustees held on 10 August 2026

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 25/26 Matters Arising from the above Minutes

There were no matters arising.

MH 26/26 Authorisation of Cheques and Payments

Corsham Town Council - Cleaning and Open/Close for Lettings in August	£772.04
Alarms & Electrical (Devizes) Ltd - Call-out and Replacement Intruder Alarm Sensor	£257.64
Charles Saunders - Toilet Paper and Cleaner	£65.73
Diamond H20 Compliance Ltd - Water Hygiene Contract (01.09.26 - 30.11.26)	£306.60
Jane Hunt - Refund of Hall Hire Overcharge	£20.00
Mitchell & Dickinson Ltd - Window Stops and Screws	£128.88
Robert Fleming Masonry and Conservation Ltd - Repairs to Stone Balustrade	£15,060.00
WES Doors - Fire Exit Door Repairs and Installation of Dorgard Automatic Fire Door Holds x 4	£2,068.80

Cheques
There were none

Sub-total	***£18,679.69***

Cheques / IB Transfers Paid Outside of Meeting
There were none

Payments made by Direct Debit

West Mercia Energy - Electricity for July	£295.81
West Mercia Energy - Gas for July	£120.11
Wiltshire Council - Non-Domestic Rates Town Hall	£202.00
Sub-total	**£617.92**
TOTAL	**£19,297.61**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.47pm and closed at 8.48pm. There were no members of the public present at the meeting.

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CHAIR DATE