Corsham
TOWN COUNCIL

Minutes of the Meeting of Corsham Town Council as Trustee of The Methuen (Town) Hall Charity – Registration No. 222278 held at the Town Hall on Monday 13 October 2025

Present Councillor A Brown (Chair)
Councillors S Abbott, H Belcher OBE, J Brook, T Ellis, R Hopkinson, G McCaffery, N Pocock, V Steadman and A White.

In Attendance Mrs K Gilby (Head of Finance and Administration)
D Martin (Chief Executive)

In Attendance Online Councillor G Ward

MH 27/25 Apologies

Councillors N Brakspear, J Coward, D Jarman, B Keeler and R Munn.

MH 28/25 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 29/25 Minutes of the Meeting of the Trustees held on 8 September 2025

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 30/25 Matters Arising from the above Minutes

There were no matters arising.

MH 31/25 Authorisation of Cheques and Payments

Online Banking Payments

Name	
Corsham Town Council - Cleaning Oct & Open/Close Sept	£735.48
Corsham Town Council - Payments received into MHT account instead of CTC (£10.00 Ratcliffe and £32.00 Scottish & Southern)	£42.00

Alarms and Electrical - Call out emegency lights, Call out Intruder alarm	£359.64
Amazon - Hand Towels	£31.90
Cathedral Leasing Ltd - Quarterly Supply of Hygiene Services	£198.11
Charles Saunders - Toilet Paper	£35.97
Ultra-Warm Ltd - Annual Boiler and Heater Service	£925.20

Cheques
There were none

Sub-total	***£2,328.30***

Cheques / IB Transfers Paid Outside of Meeting
There were none

Payments made by Direct Debit

West Mercia Energy - Gas July	£89.84
West Mercia Energy - Gas August	£89.84
West Mercia Energy - Electricty July and August (less credit of 370.26)	£241.34
Wiltshire Council - Non-Domestic Rates Town Hall	£133.00
Sub-total	£554.02

TOTAL	**£2,882.32**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.38pm and closed at 8.39pm. There were no members of the public present.

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CHAIR DATE