Corsham
TOWN COUNCIL

Minutes of the Meeting of Corsham Town Council as Trustee of The Methuen (Town) Hall Charity – Registration No. 222278 held at the Town Hall on Monday 8 December 2025

Present Councillor A Brown (Chair)
Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, J Coward, T Ellis, R Hopkinson, D Jarman, A Mackie, G McCaffery, R Munn, N Pocock, V Steadman and A White.

In Attendance Mrs K Gilby (Head of Finance and Administration)
D Martin (Chief Executive)

In Attendance Online Councillor G Ward

MH 37/25 Apologies

Apologies had been received from Councillor B Keeler.

MH 38/25 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 39/25 Minutes of the Meeting of the Trustees held on 10 November 2025

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 40/25 Matters Arising from the above Minutes

There were no matters arising.

MH 41/25 Authorisation of Cheques and Payments

Corsham Town Council - Cleaning December and Open/Close November	£1,204.28
Alarms & Electrical (Devizes) Ltd - Annual Service Charge - Fire/Intruder Alarms	£397.32
Amazon - Paper Towels	£35.83
Charles Saunders - Toilet Paper and Cleaner	£50.34

Diamond H2O Compliance Ltd - Water Hygiene Contract Quarter 1	£306.60
Galena Leadwork Ltd - Town Hall Repairs	£552.00

Cheques
There were none

Sub-total	***£2,546.37***

Cheques / IB Transfers Paid Outside of Meeting
There were none

Payments made by Direct Debit

West Mercia Energy - Gas and Electricity - October	£893.40
Wiltshire Council - Non-Domestic Rates Town Hall	£133.00
Sub-total	**£1,026.40**

TOTAL	**£3,572.77**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 7.56pm and closed at 7.57pm. There was one member of the public present.

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CHAIR DATE