Corsham
TOWN COUNCIL

Minutes of the Meeting of Corsham Town Council as Trustee of The Methuen (Town) Hall Charity – Registration No. 222278 held at the Town Hall on Monday 9 June 2025

Present Councillor A Brown (Chair)
Councillors H Belcher OBE, N Brakspear, J Brook, T Ellis, B Keeler, R Munn and G Ward

In Attendance Mrs K Gilby (Head of Finance & Administration)
Mr D Martin (Chief Executive)

In Attendance Online Councillor R Hopkinson.

MH 07/25 Apologies

Apologies had been received from Councillors S Abbott, D Jarman, G McCaffery and A White.

MH 08/25 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 09/25 Minutes of the Meeting of the Trustees held on 12 May 2025

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 10/25 Matters Arising from the above Minutes

There were no matters arising.

MH 11/25 Authorisation of Cheques and Payments

Alarms & Electrical (Devizes) Ltd - Fire Extinguisher Servicing - Town Hall	£151.20
Charles Saunders Ltd - Toilet Paper	£35.97
Corsham Town Council - Cleaning of Town Hall in June and Open/Close in May	£867.26

Corsham Town Council - Reimbursement of Caretaker items purchased from Viking	£92.97
Old Milestone Nursery Ltd - Hanging Baskets and Boxes	£412.80
Onecom - Mobile Phone for Caretaker	£181.14
Pickerings Europe Ltd - Lift Inspection	£347.56
Town & Country Environmental Pest Solutions - Bee Survey and Bee Removal	£770.00
WES Doors - Servicing of Automatic Door at Town Hall	£150.00
Zurich Municipal - Annual Insurance Renewal	£3,220.00

Cheques
There were none

Sub-total ***£6,228.90***

Cheques / IB Transfers Paid Outside of Meeting
There were none

Payments made by Direct Debit

West Mercia Energy - Electricity and Gas - April	£688.48
Wiltshire Council - Non-Domestic Rates Town Hall	£133.00
Sub-total	**£821.48**

TOTAL **£7,050.38**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 7.53pm and closed at 7.54pm. There were no members of the public present.

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CHAIR DATE