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4 September 2025

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Ellis, G McCaffrey and G Ward.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 10 September 2025 commencing at 7pm.

Yours sincerely

David J Martin  
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email [dmartin@corsham.gov.uk](mailto:dmartin@corsham.gov.uk) for instructions.

### AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 30 July 2025 (**copy attached**) – *for information only*.

5. Public Realm – Moxhams and Wyvern House Boundary onto Newlands Road (*Minute P&A 05/25 and others*): The Town Council has been working to plant a section of Yew hedging and construct a length of dry-stone wall along the frontage of Moxhams and Wyvern House (**image attached**). The project forms part of the Town Council's public realm strategy to improve the visual amenity of the Newlands Road area. The Yew hedging was planted this winter and looks to be establishing well. Unfortunately, efforts to construct the dry-stone wall have been frustrated by the discovery of two uncharted electricity cables where the footings of the wall were due to be placed (at a depth of c.40cm). The Town Council had asked SSE for a quote to divert the cables, in order to allow the wall to be constructed. This quote has now been received and has come in at £15,883 inc VAT. Given the cost of constructing the wall (£26,041) and this unexpected extra cost, officers feel this element of the project is becoming prohibitively expensive. One option is to plant additional Yew hedging where the wall was going to be placed – provided that this can be done without disturbing the cables. Based on last year's quote, this would cost approximately £2,000-3,000. The Town Council would also need to gain the agreement of GreenSquareAccord, which owns the land, before proceeding.

*Recommendation:* That subject to relevant permissions, Yew hedging be planted in front of Moxhams instead of a dry-stone wall.

6. Asset Management Plan Update (*Minute P&A 07/25 and others*): To receive an update on efforts to address maintenance issues at Arnold House identified in the Asset Management Plan – *for information*.
7. Play Equipment at Coppershell Rec: A specification seeking tenders for new play equipment at Coppershell Rec has been published on the Government's Find a Tender website. The specification is **attached**. The Committee is invited to nominate two or three Councillors to take part in the tender exercise – *for information/decision*.
8. Emergency Plan (*Minute P&A 23/24 and others*): To consider and approve an updated Emergency Plan (**copy attached**). The Plan has been amended to account for changes in personnel/contact details – *for information/decision*.
9. Update on Local Highway & Footway Improvement Group (LHFIG) Issues (*Minute P&A 23/25*): The Committee is asked to consider whether to contribute up to £325 towards a post a socket to site a Speed Indicator Device at Elley Green, Neston – *for decision*.
10. Requests for Highway Improvements, Traffic Surveys and Waiting Restrictions (*Minute P&A 24/25 and others*): To consider whether to support the following requests:
- Active Travel Signage – Request for better signage on the Corsham-Chippenham cycle route (**copy attached**).
  - High Street, Corsham – Request to allow disabled cycling in the pedestrianised section of the High Street (**copy attached**). Consideration of this request was deferred in order to ascertain the views of Wiltshire Council's Senior Traffic Engineer about the legal status of disabled only cycling in a pedestrian area.
  - Corsham to Hartham Footpath – Request for a footpath between Middlewick Lane and Hartham (**copy attached**).
  - Newlands Road, Corsham – Request for a pedestrian crossing near the junction with Bences Lane (**copy attached**).

- Station Road/Pickwick Road Junction – Request alter junction markings (**copy attached**).

11. Speed Indicator Devices and AutoSpeedWatch (*Minute P&A 25/25 and others*): To receive an update on the operation of the AutoSpeedWatch camera and Speed Indicator Devices (**copy attached**) – *for information*.
12. Annual Site Visits: To receive an update on the Annual Site Visit which took place on the evening of 19 August 2025 – *for information*.
13. Secure Cycle Storage: The Committee is invited to consider the purchase of 3 secure bike parking units from Spokesafe (**image attached**) and trialling their use by installing them on the pedestrian area near the Newlands Road crossing (to the side of Hong Kong House). The units are not fixed and could be moved to another location if this spot proved unsuitable. The purchase of the three units would cost approximately £10,000 and there would be a monthly maintenance fee of £20 per unit (£720 per year for all 3). It would cost users c.£1.50 per day to hire (these proceeds would go to Spokesafe) and they could be booked through an app. All booking and maintenance issues would be dealt with by Spokesafe and the Town Council would have no day-to-day responsibilities for their maintenance. The provision and upgrading of bike storage at Newlands Road is a 'Can-do' intervention highlighted in the Town Transport Plan – *for consideration/decision*.