



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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6 November 2025

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, J Coward, T Ellis, G McCaffrey and G Ward.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 12 November 2025 commencing at 7pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 10 September 2025 (**copy attached**) – *for information only*.

5. Springfield Skatepark (*Minute P&A 08/25 and others*): The Town Council's preferred contractor - Maverick Industries, has produced an initial design for the new skatepark (**images attached**). The Corsham Skatepark Project Group (made up of local skaters) are due to submit comments/suggestions shortly. An update on the project will be provided at the meeting. The Committee is invited to submit any comments/suggestions it might have – *for information/comment*.
6. Play Equipment at Coppershell Rec (*Minute P&A 33/25 and others*): To receive an update on the selection of a contractor to provide new play equipment at Coppershell Rec – *for information*.
7. Wiltshire Council Briefing Note - New Bus Stop Infrastructure Funding and Emerging Processes for Requests: The Briefing Note from Wiltshire Council is **attached** – *for information*.
8. Update on Local Highway & Footway Improvement Group (LHFIG) Issues (*Minute P&A 35/25*): To receive an update on issues arising from the LHFIG meeting on 17 September – *for information*.
9. Requests for Highway Improvements, Traffic Surveys and Waiting Restrictions (*Minute P&A 36/25 and others*): To consider whether to support the following requests:
 - Junction of Station Road, Pickwick Road and High Street – Request for raised table junction, new crossings/walkways, cycle lanes, road markings (**copy attached**). This proposal would exceed the LHFIG budget and would need to be taken forward as a substantive bid. It would probably require a large contribution from the Town Council.
 - Westwells Road – Request to move cycling signage so as not to impede cyclists going down Westwells Road (**copy attached**).
 - Lacock Road, Corsham – Request for cycling signage along Lacock Road (**copy attached**).
 - Stokes Road, Corsham – Request for HGV signage and 20mph speed limit along Stokes Road (**copy attached**).
10. Secure Cycle Storage (*Minute P&A 39/25*): At the Meeting on 10 September, the Committee considered a proposal to purchase three secure bike parking units from Spokesafe. The Committee chose not to purchase the three units at this time but asked Councillor S Abbott to raise the issue of secure bike storage at a future meeting of the Active Travel Group. The Committee will receive an update from Councillor Abbott on his discussion with the group – *for information*.
11. Speed Indicator Devices and AutoSpeedWatch (*Minute P&A 37/25 and others*): To receive an update on the operation of the AutoSpeedWatch camera and Speed Indicator Devices – *for information*.
12. Property and Amenities Draft Budget Proposals and Fees and Charges. The draft budget proposals and fees and charges for 2026/27 are **attached** – *for consideration*.

13. Review of Cemetery Regulations, Non-Resident Cemetery Fee Policy and Sponsorship of Cemetery Benches:

- i) The Town Council's Cemetery Regulations are reviewed every four to five years. The **attached** Regulations for Ladbrook Lane and Lacock Road Cemeteries, which suggested amendments in red, are attached – *for approval*.
- ii) A Non-Resident Cemetery Fee Policy (**attached**) has been drafted for approval. The aim is to make it clear where the non-resident fees apply and where exceptions are made – *for approval*.
- iii) Sponsorship of Cemetery Benches – From time to time, we receive requests for memorial benches in both cemeteries. Space for further benches, especially in Ladbrook Lane Cemetery, is limited. Traditionally, there has been one bench per family, with one plaque. It is recommended that a policy be introduced whereby the Town Council will provide benches in suitable positions within the cemeteries. Each bench will accommodate up to four plaques. Plaques would then be purchased via to Town Council at an appropriate fee. Similar schemes operate successfully elsewhere – *for consideration*.