



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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24 July 2025

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Ellis, G McCaffrey and G Ward.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 30 July 2025 commencing at 7pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 28 May 2025 (**copy attached**) – *for information only*.
5. Guide Hut and Arnold House Feasibility Study (*Minute P&A 06/25 and others*): To receive an update on the planned feasibility study into the future use and layout of the Guide Hut, Yard and Arnold House – *for information*.

6. Action Plan for the Town Transport Plan (*Minute P&A 74/24 and others*): A draft Action Plan has been produced (**copy attached**) in order to capture and track the implementation of recommendations set out in the plan. The Committee is invited to consider and approve the Action Plan – *for discussion/decision*.
7. Update on No.10 Town Bus Service (*Minute P&A 85/24*): A new timetable for the No.10 bus service is **attached**. The new Saturday afternoon trial is due to start in September and to run until the end of the year. The new timetable has been designed to connect with the 231 service to allow for onward travel. The Committee had agreed to provide 50% of the subsidy for the Saturday afternoon trial. However, Wiltshire Council has agreed to fund the trial, with the Town Council being asked to fund the publicity material and publicise the new service – *for information/discussion*.
8. Consultation on the Local Cycling & Walking Infrastructure Plan (LCWIP) for Corsham (*Minute P&A 75/24*): The public consultation on the draft LCWIP is now live and will run until 4 August. The draft LCWIP sets out priority cycling and walking routes that would be improved over time to facilitate active travel. The consultation seeks to ascertain whether there is public support for the suggested routes, whether there are any routes which might be missing from the draft plan and whether there are any barriers to active travel that have not been considered. The consultation can be found here:
<https://wiltshirecouncilconsultations.commonplace.is/> - *for information/discussion*.
9. Update on Local Highway & Footway Improvement Group (LHFIG) Issues (*Minute P&A 77/24*): To receive an update on issues arising from the LHFIG meeting on 4 June – *for information*.
10. Requests for Highway Improvements, Traffic Surveys and Waiting Restrictions (*Minute P&A 12/25 and others*): To consider whether to support the following requests:
 - Old Turnpike Road – Request to establish a new footpath (re-establishing an old route) to the north of the A4 (**copy attached**).
 - Biddestone to Corsham Footpath – Request to establish a pedestrian route from Biddestone to Corsham making use of existing rights of way and adding new ones (**copy attached**).
 - High Street, Corsham – Request to allow disabled cycling in the pedestrianised section of the High Street (**copy attached**).
 - High Street, Corsham – Request to install a Give Way sign on the reverse of the present No Entry sign outside the Flemish Weaver (**copy attached**).
 - Potley Lane (Curlcroft Road) – Request for a new bus stop to serve passengers Currently using the Curlcroft Road stop (**copy attached**).
 - Potley Lane (Leafield Industrial Estate) – Request to move the bus stop currently at the Potley Lane – Leafield Way junction c.100m down the road towards Potley for safety purposes (**copy attached**).
 - Park Lane – Request for a new bus stop along Park Lane serving residents of Northleaze (**copy attached**).

- Waiting Restrictions Request Form (WR1) – Request for double yellow lines outside Corsham Print on Leaffield Way (**copy attached**).
- Waiting Restrictions Request Form (WR1) – Request for double yellow lines at the corner/junction of Potley Lane and Leaffield Way (**copy attached**).

11. Speed Indicator Devices and AutoSpeedWatch (*Minute P&A 13/25 and others*): To receive an update on the operation of the AutoSpeedWatch camera and to receive report setting out the latest data from the Speed Indicator Devices (**copy attached**) – *for information*.
12. Service Delegation and Asset Transfer/Proposal for a Neighbourhood Services Technician (*Minute P&A 55/24 and F&A 09/25*) – Further to previous meetings, a draft job description for a parish steward-type role, to be known as a Neighbourhood Services Technician or similar, is **attached** for consideration. Alongside this, there is an ongoing internal review of the street cleaning top up service which will feed into the upcoming new Strategic Plan discussions. Although space is currently limited, the Neighbourhood Services Technician role would be hugely beneficial and can be accommodated, along with an additional vehicle, within the current yard. The Guide Hut and Arnold House Feasibility Study (Agenda item 5) is due to be completed by the end of the calendar year. The brief includes the need to expand the space required for vehicles. Whilst the detailed costs have not been established, the role can be funded from the earmarked reserve for Devolved Services (EMR 366). The Committee is asked to support the approach being taken to enable a costed proposal to be brought back to a future meeting – *for consideration*.